



14.15.010

**City of Mill Creek  
Consolidated Permit and  
Environmental Review Process**

Common Projects Requiring  
Open Record Hearing

**Informal Pre-Submission**  
Informal discussion between applicant and staff to discuss conceptual plans, city requirements, etc.

**Formal Pre-Submission**  
Conference to define process, requirements, timing, and mitigation.

**Applicant Submittal**  
Review and Issue Determination of Completeness within 28 Days.

**Additional Information Requested**  
Information submitted, reviewed and found complete.

**Letter of Completeness**

**Notice of Application**  
Published and posted on-site; 14-30 day comment period.

**Technical Review Committee**  
After Notice of Application, a meeting of the City's Technical Review Committee is scheduled to assess proposal consistency with adopted plans, policies, and review environmental impacts.

**DNS / MDNS**

**DS / EIS Prepared**  
Exempt from 120 Day Process

**Open Record Hearing**  
Planning Commission Hearing and recommendation on application, DEIS or Appeal of DNS/MDNS if applicable.

**City Council Study Session**

**Notice of Decision**

**City Council**  
Regular meeting – action on ordinance/resolution and/or closed record hearing on appeal.

**Informal Design Review**

**Formal Design Review**

Pre-Submission Review Time Period by Applicant

120 Days

Construction Documents Permits Issued