



Permit #: _____

Right-of-Way Use Application & Permit

Applicant	Contractor
Name: _____	Name: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Phone: _____	Phone: _____
Contact: _____	Contact: _____

Location: _____

Describe proposed work, attach drawings if applicable: _____

Describe all expected traffic impacts and attach any traffic control plans: _____

Starting Date: _____ Completion Date: _____

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of City right-of-way under this permit and shall indemnify and hold harmless the City of Mill Creek, its officers, employees and agents from any claim arising out of Applicant's performance under this permit.

Applicant's Signature: _____ Date: _____

When approved and signed, this becomes your permit. You must comply with the conditions attached to this sheet and with all requirements of Chapter 12.04, Mill Creek Municipal Code.

OFFICE USE ONLY – FEES ARE NOT TRANSFERABLE

FEES: Permit: _____ Receipt #: _____ Date: _____

Deposit: _____ Receipt #: _____ Date: _____

Received From *(if different than above)*: _____

Approved Not Approved By: _____ Date: _____

City Contact / Inspector: _____ Phone: _____

RELEASE/REFUND:

Inspected By: _____ Date: _____ Comments: _____

Refund Approved By: _____ Date: _____

Deposit Refunded By: _____ Check #: _____ Date: _____

CITY OF MILL CREEK
PERMIT CONDITIONS FOR USES OF CITY RIGHTS-OF-WAY

1. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
2. The applicant shall secure all other necessary or required permits, licenses or legal approvals before starting work.
3. Temporary traffic control devices, signage and traffic control plans shall comply with the current edition of the Manual on Uniform Traffic Control Devices.
4. All work shall conform to the current design standards and specifications of the City, and all standards manuals used by the City in the administration of its duties.
5. Restoration of the right-of-way is required and shall be completed by the completion date of this permit. Emergency repairs or restoration work shall be completed within 24 hours of notice by the City.
6. Right-of-way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other City owned improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the City.
7. The right-of-way permit expires at the end of one year, or will lapse at completion date, unless earlier revoked. Written requests for extensions may be made when delays have or will preclude timely completion of the work.
8. Permits and deposits are site specific and are not transferable. Deposits cannot be processed for refund without a final inspection by the City Engineer.
9. The applicant is responsible for all damage claims resulting from the approved work, and shall indemnify and hold harmless the City against all claims. The applicant shall provide proof of property damage and liability insurance to the City when requested.
10. The applicant shall comply with RCW Chapter 19.122, and contact the Utilities Underground Location Center at 1-800-424-5555, two (2) working days before beginning any excavation. Failure to do so may result in issuance of a stop work order until the applicant has complied with RCW Chapter 19.122.
11. All residents or businesses affected by any approved work that requires a street closure or interruption of any utility services shall be notified at least forty-eight (48) hours prior to any work. Emergency situations are exempt.
12. Special Conditions:

13. Final Inspection: All permits must have a final inspection once work is complete. Please call your contact person / inspector at the number provided to schedule a final inspection.