

AUTOMATIC BILL PAYMENT

Are you still paying your Surface Water invoice by check? Have you been charged a late fee? Did you know the City of Mill Creek now accepts payment for Surface Water via Automated Clearing House (ACH)

ACH is a payment system that allows individuals to make payments without paper checks. It is a system that has been around since the 1970's. It is well established, secure and a reliable standard for making electronic payments.

It's more secure than paper checks.

In addition to bank information paper checks contain customer names, addresses, phone numbers, account numbers and other potentially sensitive information. Paper checks can get lost in the mail or stolen. Since ACH is completely electronic very few people even see our are aware the payment has been made.

ACH Costs

There are no fees for using ACH but by using the service it saves the City money in processing, handling, depositing and receipting a paper check. ACH makes the process more efficient, cost effective and less prone to human error.

"I already pay my account online. Why should I use ACH?"

Online payments are paperless to the consumer but still generate a paper check that is received by the City and processed as if you sent it yourself. Which in turn makes it possible for the check to be mishandled as described above. On top of that a payment processing center can take up to 18 days to process, print and mail a check on your behalf. ACH is instant!

Why not?

If you believe in efficient, cost effective government and secure, accurate and timely payments you should set up ACH for the City of Mill Creek's Surface Water Utility. Please fill out the form below, attach a VOIDED check and either bring it in or mail it.

Please attach a VOIDED check to this form. ACH Payments are initiated on or near March 1st

Surface Water Customer # _____ Phone Number: _____

Property Address: _____

I hereby authorize the City of Mill Creek to initiate debit entries for the full amount owing to the City for my Surface Water invoice to my bank account (identified in the attached voided check) and the bank to debit the same. This authority will remain in full force and effect until the City has received written notification of its termination. I have the right to stop payment of a debit entry by notification to the bank at least three days prior to the next payment. In cases of erroneous debit with proper notice to the bank within 60 days of receiving the bank statement the bank must investigate and resolve the error within 45 days, but if the error has not been resolved within 10 days the account will be credited the amount of the payment in question while the investigation is completed.

Customer Name

Signature

*Please mail to: City of Mill Creek PO Box 12275 Mill Creek, WA 98082
or drop off at City Hall 15728 Main Street, Mill Creek, WA 98012*

