Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. in the Mill Creek Council Chambers located at 15728 Main Street, Mill Creek, Washington. Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public. If you require special accommodations, please call the City Clerk at (425) 921-5732 three days prior to the meeting.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and address for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

Next Ordinance No. 2015-798
Next Resolution No. 2015-535

September 8, 2015
City Council Meeting
6:00 PM

CALL TO ORDER:

FLAG SALUTE:

ROLL CALL:

AUDIENCE COMMUNICATION:

A. Public comment on items on or not on the agenda

PRESENTATIONS:

A. Great Garden Awards
   (Donna Michelson, Councilmember and Pam Pruitt, Mayor)
B. Proclamation for Officer Mike Harris  
   (Bob Crannell, Police Chief)

C. Waste Management Update  
   (Will Ibershof, Waste Management)

D. Fire District 7 Presentation  
   (Gary Meek, Fire Chief)

CONSENT AGENDA:

A. Regular City Council Meeting Minutes of July 28, 2015

ACTION ITEMS:

A. Construction Contract Award for the 2015 Median and Drainage Project  
   (Scott Smith, City Engineer)

B. Appoint Two Members to the Design Review Board with Terms Expiring August 31, 2018  
   (Council Interview Committee)

REPORTS:

A. Mayor/Council  
   City Manager

AUDIENCE COMMUNICATION:

A. Public comment on items on or not on the agenda

ADJOURNMENT
Proclamation

WHEREAS, from 1981 until 1984, Officer Mike Harris served his country with distinction as a member of the U.S. Air Force Patrol Dog K-9 Team; and

WHEREAS, from 1984, until his honorable discharge from the Air Force in 1986, Officer Harris worked as a K-9 handler domestically and abroad with duties that included patrol, bomb and explosive detection, and the training of Air Force K-9 teams; and

WHEREAS, from 1986 until 1988, Officer Harris served with the U.S. Department of Agriculture and the Department of Defense, where he was assigned to a K-9 unit responsible for the detection of prohibited products as well as investigating and enforcing military, state and federal laws; and

WHEREAS, Officer Harris worked for the City of Barstow California Police Department beginning in 1988 where he performed a variety of patrol assignments; and

WHEREAS, Officer Harris joined the Mill Creek Police Department in 1990 as a patrol officer and has achieved many accomplishments including:

  * Forming the Police Bicycle Program which has been a tremendous success for 20 years; and
  * Serving as the School Resource Officer for Jackson High School and Heatherwood Middle School; and
  * Initiating Bike Night at the Mill Creek Sports Park; and

WHEREAS, for many years, Officer Harris has been a Board Member of the International Police Mountain Bike Association (IPMBA) which has taken him around the country instructing and training police bicycle officers including the Seattle Police Department.

NOW, THEREFORE, I Pam Pruitt, Mayor of the City of Mill Creek, on behalf of the members of the City Council,

Wish Police Officer Harris and his family good health and happiness, and do hereby honor and commend Officer Harris for his many years of outstanding service to the City of Mill Creek.

Signed this 8th day of September, 2015.

Pam Pruitt, Mayor

Attest:

Kelly Chelin, City Clerk
Rebecca Polizzotto, City Manager
WM New Services Recap

• New contract started on July 1st, 2015

• WM upgrading carts - Waste Management will upgrade to new 35 gallon carts for those customers who were using their own can.

• NEW! No cost for Recycling for your commercial customers.
  – Up to 200% of their garbage container.

• Residents received a rate reduction- Based on the size of their container residents received an average reduction in their rates of 25%.
WM Operations

• 1,200 New WM Carts Delivered to Customers
• 9 WM Drivers Service Mill Creek
• All are CNG vehicles
WM Education and Outreach

- WM visited 91 commercial customers
- 12 customers increased recycling services
- QFC, LA Fitness, Boston’s eager to increase their recycling with WM education and outreach services
- All businesses appreciated the new Recycling service
WM is Proud to Partner with Mill Creek

Questions?
Community Update
2015
We are YOUR Fire Department

• Thank you for the opportunity to provide fire and life safety services to our community

• Your support has built the most advanced emergency response system in Snohomish County

SNOHOMISH COUNTY
FIRE DISTRICT 7

"Earning Trust Through Action"

8010 180th St. SE
Snohomish, WA 98296
(425) 486-1217
(360) 668-5357
www.firedistrict7.com
Our Service Area

- Serving 77,000 people in Snohomish County, including the City of Mill Creek
- 55 square miles

8010 180th St. SE
Snohomish, WA 98296
(425) 486-1217
(360) 668-5357
www.firedistrict7.com
What We Do

• Fire suppression and prevention
• Emergency medical service (EMS)
  • Advanced Life Support (ALS) and Basic Life Support (BLS)
• Ambulance transport
• Motor vehicle accident response
• Technical and water rescue
• Disaster management and preparedness
• Hazardous materials response
• Public education
Call Volumes Over 10 Years

- In 2014 our emergency personnel responded to over 6,000 emergency calls
  - 77% of calls were for EMS
Most Advanced Emergency Response

- Our cardiac survival rate is more than twice the national average
- UW/Harborview Medic One training for paramedics
- Many home and business owners in our community benefit from lower insurance premiums
- Regional leadership in:
  - EMS
  - Hazmat
  - Chiefs’ Association
  - Instructors education
Transparent and Accountable to Taxpayers

- Operates under a balanced budget
- Earned award for 30 years of clean audits by the state
- All meetings open to the public and accessible
  - Added an evening meeting
  - Started streaming meetings live in August
- Sound financial planning
  - Maintained or replaced fire stations and equipment within operating budget
  - Fewer tax increases for voters
Balanced Budget: Revenues

- **2015 Budget**: $27,335,005
- **Beginning Fund Balance***: $6,955,077
- **Revenues $20,379,928**
  - **Fire Levy**: $12,010,795 (58.9%)
  - **EMS Levy**: $3,712,249 (18.2%)
  - **Mill Creek Contract**: $3,500,212 (17.2%)
  - **Other (Transport fees**, **Grants, Interest, etc.)**: $1,156,672 (5.7%)

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*Required to have enough cash on hand at the beginning of each year to meet all obligations until the current year’s taxes are collected and distributed in May.

**No out-of-pocket costs to residents**
Balanced Budget: Expenditures

- 2015 Budget: $27,335,005
  - Ending Fund Balance* $6,837,280
- Fire Suppression $11,705,381 (57.1%)
- EMS $4,536,574 (22.1%)
- Administration $2,016,819 (9.8%)
- Other (Volunteers, Chaplains, Reserves) $874,894 (4.3%)
- Facilities $564,420 (2.8%)
- Training $376,532 (1.8%)
- Professional & Legislative Services $334,717 (1.6%)
- Health and Safety/Fire Prevention $88,388 (0.4%)

*Required to have enough cash on hand at the beginning of each year to meet all obligations until the current year’s taxes are collected and distributed in May.
Our Roots Run Deep with Mill Creek

• Mill Creek has always been part of Fire District 7

• Emergency services provided by contract

• Partnership saves taxpayers money and improves our emergency response system-wide
Partnership with Mill Creek

• Mill Creek voters approved funding to improve emergency services in 2010
  • Funds the City fire station, staffing for firefighters, an engine and a paramedic unit
• Fire District 7 is committed to these improvements under new contract
• Without partnership, families and businesses face significant cuts to emergency service levels and programs
We’re Prepared for the Future

• Fire District 7 is a trusted leader serving the community
  • Commitment to innovation and improvement
  • Earning trust through action

• Recently completed a strategic planning process
  • Identified how to meet the future emergency service needs of our community
  • Mill Creek partnership is important to our emergency response capabilities
We’re Prepared for the Future

• Priorities include:
  • Improving coverage for Fire/EMS
  • Consolidating fire stations and building one more
  • Upgrading apparatus and equipment
  • A new program to lower health care costs for our community
Thank you!

• Questions?

• Contact Information:
  • Fire Chief Gary Meek
    • (425) 486-1217
    • gmeek@snofire7.org
  • Website: firedistrict7.com
  • Facebook: www.facebook.com/firedistrict7
CALL TO ORDER
Mayor Pruitt called the meeting to order at 6:00 p.m.

FLAG SALUTE
Flag Salute was conducted.

ROLL CALL
Roll was called by the City Clerk with all Councilmembers present.

AUDIENCE COMMUNICATION:
Lynn Sordel
15229 3rd Drive SE
Mill Creek, Washington 98012

Mr. Sordel commended City Manager Polizzotto for looking into the LEAN program. He also spoke to the economic development strategy for the City. He asked the Council to consider a consultant to move the City forward.

PRESENTATIONS:
MyBuildingpermit.com
(Rebecca Polizzotto, City Manager)

Building Permit Coordinator Michele Miller gave a presentation to the Council explaining the MyBuildingpermit.com project.

PUBLIC HEARING:
EGUV Moratorium
(Rebecca Polizzotto, City Manager)

Mayor Pruitt opened the public hearing at 6:27 p.m.
The following agenda summary information was presented:

On June 23, 2015, the City Council adopted Ordinance No. 2015-795, imposing a moratorium on the submission, acceptance, or processing of new binding site plan applications for properties in the East Gateway Urban Village. State law requires the City to hold a public hearing within 60 days of adopting a moratorium.

The City duly noticed a public hearing to occur during the Council’s regular July 28, 2015, meeting. At the public hearing, the public will have an opportunity to provide the City Council with feedback regarding the moratorium.

To continue the moratorium, state law requires the City Council to adopt findings of fact immediately following the public hearing.

Meanwhile, City staff is moving forward with the process of obtaining statements of qualifications from consultants that can assist the City Council in identifying economically sustainable land uses that are consistent with the City’s vision for the area. Staff plans to bring back a recommendation on the selection of a consultant during a future meeting in September.

The Mayor opened the public hearing for public testimony.

Roger Sortino
13110 NE 177th Place
Woodinville, Washington

Mr. Sortino passed out two maps to the Council. He urged the Council to not adopt a moratorium in East Gateway. He told Council that a study is not necessary and that development needs to be accelerated not delayed.

Mayor Pruitt closed the public hearing at 6:43 p.m.

Council discussed the merits of the moratorium.

MOTION: Councilmember Todd made a motion to adopt Ordinance #2015-797, Adopting Findings of Fact in Support of the Moratorium Imposed by Ordinance 2015-795 on all Binding Site Plan Applications for Development Located Within the East Gateway Urban Village Zoning District; and Declaring an Emergency and Providing that this Ordinance Shall be in Full Force and Effective Immediately Upon Enactment, Councilmember Michelson seconded the motion. The motion passed unanimously.

NEW BUSINESS
Ratification of Collective Bargaining Agreement by and between the City of Mill Creek and the Mill Creek Police Officers Guild
(Rebecca Polizzotto, City Manager)
The following agenda summary information was presented:
The Collective Bargaining Agreement between the City of Mill Creek and the Mill Creek Police Officer’s Guild expired on December 31, 2014. The prior city manager initiated negotiations in October, 2014. The interim city manager continued the negotiation process; however, no agreements had been reached by the time the new city manager was appointed effective June 1, 2015. Due to the length of time that the Mill Creek Police Officer’s Guild had been without a contract, the new city manager made negotiation of the contract a top priority upon arrival in Mill Creek.

On June 30, 2015, the City and the Guild reached a tentative agreement regarding the provisions of a new contract subject to ratification by the City Council and the Guild membership. The material provisions of the proposed agreement are as follow:

1. 3-year term;
2. Annual wage adjustments of 2.25% (2015); 3% (2016); 2.5% (2017);
3. Guild members switch insurance plans effective January 1, 2017;
4. Guild members hired after July 2015 will no longer receive premium dollars for opting out of City provided insurance;
5. Sergeants will be paid a 5% premium while serving as a Patrol Training Officer (PTO) for new recruits;
6. Corporals serving as a PTO will receive the 5% PTO premium in addition to their normal 3% premium for acting as corporals;
7. The education premium for bachelor degrees no longer requires the bachelor degree be job related;
8. Implementation of an 80-hour compensatory time accrual cap (previously there was no cap);
9. Stacking of the education and longevity premiums will now be allowed after 7 years of employment (previously 8 years);
10. The grievance language has been amended to improve the grievance process through modified deadlines and documentation requirements;
11. City reimbursement of employee purchased equipment was changed from a receipt based reimbursement structure to a flat allowance of $125/year;
12. The cap on annual leave accrual/carryover and cash out at separation was increased from 200 to 300 hours;
13. Military leave was increased to 21 days in accordance state law;
Council Meeting Minutes  
July 28, 2015  
Page 4

(14) Implementation of a jumpsuit uniform option for which no professional laundering fee will be paid by the City; and

(15) Corporals will no longer be given priority in scheduling vacation.

Discussion:  
City Manager Polizzotto explained the terms of the contract.

MOTION:  Councilmember Cavaleri made a motion to approve the Ratification of Collective Bargaining Agreement by and between the City of Mill Creek and the Mill Creek Police Officers Guild, Councilmember Michelson seconded the motion. The motion passed unanimously.

CONSENT AGENDA
Approval of Checks #53964 through #54091 and ACH Wire Transfers in the Amount of $251,354.98  
(Audit Committee: Councilmember Todd and Councilmember Kelly)

Payroll and Benefit ACH Payments in the Amount of $593,963.24  
(Audit Committee: Councilmember Todd and Councilmember Kelly)

Revised City Council Meeting Minutes of June 23, 2015

City Council Meeting Minutes of July 7, 2015

Cancel All Regular Council Meeting in August 2015

Councilmember Kelly and Councilmember Todd stated for the record that there were no exceptions.

MOTION:  Councilmember Todd made a motion to approve the consent agenda, Councilmember Cavaleri seconded the motion. The motion passed unanimously.

REPORTS
Mayor Pruitt reported that she met with a representative from Congresswoman DelBene’s office along with City Manager Polizzotto.

Councilmember Bond spoke about Ann Rule’s passing. He stated she will be greatly missed.

Councilmember Michelson stated that the Art Walk is the second Thursday of the month. Also, the Great Garden Awards will be presented in September. Lastly, the Shredding Event is scheduled for September 12 at City Hall.

Mayor Pro Tem Holtzclaw reported on the SCT Steering Committee meeting last week.

Councilmember Todd reported on the last SCC dinner he attended and the upcoming dinner in August.
City Manager Polizzotto reported on the records project currently underway at the City.

AUDIENCE COMMUNICATION
Karen Brandon
15907 24th Court SE
Mill Creek, Washington 98012

Ms. Brandon relayed that it was hard to hear tonight’s meeting from the audience. She asked whether or not the speakers could be turned up.

RECESS TO EXECUTIVE SESSION
The meeting recessed to executive session to discuss the Performance of a Public Employee and Potential Litigation per RCW 42.30.110 (1) (g) and RCW 42.30.110 (1) (i) at 7:45 p.m. for approximately 15 minutes. No action is expected.

RECOVENE TO REGULAR SESSION
The meeting reconvened to regular session at 8:00 p.m.

ADJOURNMENT
With no objection, Mayor Pruitt adjourned the meeting at 8:00 p.m.

___________________________________________
Pam Pruitt, Mayor

___________________________________________
Kelly M. Chelin, City Clerk
CITY COUNCIL AGENDA SUMMARY
City of Mill Creek, Washington

AGENDA ITEM: CONSTRUCTION CONTRACT AWARD FOR THE 2015 MEDIAN AND DRAINAGE PROJECT

KEY FACTS AND INFORMATION SUMMARY: On June 23, 2015, the City Council voted to reject the one submitted bid for the 2015 Asphalt Repair Project since the contract price was double the estimated cost. The Council also directed staff to include the higher priority median and drainage reconstruction work in another repair project later this year. The remaining asphalt repairs will be deferred to next spring and a more favorable bidding climate.

The 2015 Median and Drainage Repair Project includes the reconstruction of the Highlands Boulevard Median between 29th Drive SE and 30th Drive SE, three landscaped cul-de-sac medians in Parkside, curb replacement in Heron and Highlands parks, and drainage repairs in Red Cedar and Evergreen.

The project was advertised for bids for three weeks in the Daily Journal of Commerce, the Everett Herald and through the Municipal Research Service Center (MRSC) contractor roster. Seven bids were received and opened on September 1, 2015. Agostino Construction, Inc. submitted the lowest responsive and responsible bid in the total amount of $233,421.00. A copy of the detailed bid tabulation sheet is attached, and the City’s budgeted estimate for the project was $275,790.00. This work is a subproject of the ongoing Pavement Preservation Program, CIP Project No. T-34, which has an approved budget amount of $1.5 million for the biennium.

Agostino Construction is based out of Maple Valley, and is a relatively new firm. However, the key management staff is from the large, established firm of Tri-State Construction, who has done hundreds of public agency jobs over the years. Agostino has also recently worked on projects in the cities of Kirkland, Bellevue and Mercer Island. City staff verified the bid prices were correct, the contractor understands the job conditions and time restrictions, and can meet the insurance and bonding requirements. The contractor is ready to begin work as soon as possible, and the project is expected to take approximately four weeks, weather permitting.

CITY MANAGER RECOMMENDATION:

- The City Manager recommends the City Council resolve to award the construction contract for the 2015 Median and Drainage Repair Project to Agostino Construction, Inc. in an amount not to exceed $233,421.00, and authorize the City Manager to execute all documents necessary to execute such award.

ATTACHMENTS:

- Resolution awarding a contract for the 2015 Median and Drainage Repair Project
- Bid tabulation summary
AGENDA ITEM #A.

City Council Agenda Summary
Page 2

Respectfully Submitted:

Rebecca C. Polizzotto
City Manager

G:\EXECUTIVE\WP\COUNCIL\SUMMARY\2015\2015 Median and Drainage Repairs.docx
RESOLUTION NO. 2015- ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILL CREEK, WASHINGTON, AWARDING THE CONTRACT FOR THE 2015 MEDIAN AND DRAINAGE REPAIR PROJECT.

WHEREAS, the City of Mill Creek has properly issued invitations to bid for the 2015 Median and Drainage Repair Project; and

WHEREAS, the City received responsive and responsible bids from seven companies; and

WHEREAS, the City staff has evaluated the bid responses and presented that information to the City Council for review and consideration; and

WHEREAS, the cost to complete the work or improvement, including materials, supplies, and equipment required under the contract for the 2015 Median and Drainage Repair Project exceeds $50,000; and

WHEREAS, the City Manager has recommended the City Council select Innovative Vacuum Services as the lowest responsive and responsible bidder for the 2015 Median and Drainage Repair Project; and

WHEREAS, the City Council agrees with and adopts the findings and recommendations set forth in the Agenda Summary memorandum dated September 8, 2015; and

WHEREAS, the City Council has determined that Agostino Construction, Inc. is the lowest responsive and responsible bidder on the project; and

WHEREAS, the City Council has determined it is in the public interest to award the contract for the project to Agostino Construction, Inc.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILL CREEK, WASHINGTON, THAT:

Section 1. The contract for the 2015 Median and Drainage Repair Project is hereby awarded to Agostino Construction, Inc. as the lowest responsive and responsible bidder. The City Manager is authorized to execute the contract and such other documents as are pertinent to this award.
Section 2. The City Council finds that a need exists to award the bid in a timely manner to ensure the construction of the 2015 Median and Drainage Repair Project, and that this Resolution shall therefore be effective immediately upon adoption.

Adopted this 8th day of September, 2015 by a vote of ___ for, ___ against, and ___ abstaining.

APPROVED:

__________________________
PAM PRUITT, MAYOR

ATTEST/AUTHENTICATED:

__________________________
KELLY CHELIN, CITY CLERK

APPROVED AS TO FORM:

__________________________
SHANE MOLONEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.:2015-
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**TOTAL BID:** $282,788.00

**Kamins Construction**

**Rainier Asphalt Sealing, LLC**

**Pellco Construction**

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**AGENDA ITEM #A.**

Construction Contract Award for the 2015 Median and Drainage Repairs

City of Mill Creek

Bid Tabulation

Mid Opening: 11:00 A.M., Tuesday, September 1, 2016
RESOLUTION NO. 2015-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILL CREEK, WASHINGTON, AWARDING THE CONTRACT FOR THE 2015 MEDIAN AND DRAINAGE REPAIR PROJECT.

WHEREAS, the City of Mill Creek has properly issued invitations to bid for the 2015 Median and Drainage Repair Project; and

WHEREAS, the City received responsive and responsible bids from seven companies; and

WHEREAS, the City staff has evaluated the bid responses and presented that information to the City Council for review and consideration; and

WHEREAS, the cost to complete the work or improvement, including materials, supplies, and equipment required under the contract for the 2015 Median and Drainage Repair Project exceeds $50,000; and

WHEREAS, the City Manager has recommended the City Council select Agostino Construction, Inc. as the lowest responsive and responsible bidder for the 2015 Median and Drainage Repair Project; and

WHEREAS, the City Council agrees with and adopts the findings and recommendations set forth in the Agenda Summary memorandum dated September 8, 2015; and

WHEREAS, the City Council has determined that Agostino Construction, Inc. is the lowest responsive and responsible bidder on the project; and

WHEREAS, the City Council has determined it is in the public interest to award the contract for the project to Agostino Construction, Inc.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILL CREEK, WASHINGTON, THAT:

Section 1. The contract for the 2015 Median and Drainage Repair Project is hereby awarded to Agostino Construction, Inc. as the lowest responsive and responsible bidder. The City Manager is authorized to execute the contract and such other documents as are pertinent to this award.
Section 2. The City Council finds that a need exists to award the bid in a timely manner to ensure the construction of the 2015 Median and Drainage Repair Project, and that this Resolution shall therefore be effective immediately upon adoption.

Adopted this 8th day of September, 2015 by a vote of ___ for, ___ against, and ___ abstaining.

APPROVED:

                                       
                                      PAM PRUITT, MAYOR

ATTEST/AUTHENTICATED:

                                      
                                      KELLY CHELIN, CITY CLERK

APPROVED AS TO FORM:

                                      
                                      SHANE MOLONEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.:2015-__
AGENDA ITEM B.

CITY COUNCIL AGENDA SUMMARY
City of Mill Creek, Washington

AGENDA ITEM: APPOINT VOLUNTEERS TO FILL TWO POSITIONS ON THE DESIGN REVIEW BOARD

KEY FACTS AND INFORMATION SUMMARY:
There are two positions on the Design Review Board (DRB) with terms that expire in 2015. Staff conducted a recruitment process that included the following:
  • The notice of the vacancy was posted on the bulletin board in the City Hall lobby and sent to the Library for posting.
  • A press release was sent to the local newspapers.
  • The notice was also posted on the City’s website.
  • The notice was sent out through the “Notify Me” feature on the City’s website, where people interested in serving on the Design Review Board have signed-up to receive notice when a vacancy occurs.

Four applicants applied for the two vacancies on the Design Review Board. Interviews are scheduled for Tuesday, September 8, 2015. The Interview Committee is comprised of Councilmember Bond, Councilmember Cavaleri, and Mayor Pro Tem Holtzclaw.

CITY MANAGER RECOMMENDATION:
Appoint two volunteers to fill vacancies on the Design Review Board.

ATTACHMENTS:
Letters of Interest

Respectfully Submitted:

Rebecca C. Polizzotto
City Manager

G:\EXECUTIVE\WP\COUNCIL\SUMMARY\2015\DRB Appointment.docx
DESIGN REVIEW BOARD VACANCY

INTERVIEW SCHEDULE

Tuesday, September 8, 2015
5:00 p.m. to 5:50 p.m.

INTERVIEW COMMITTEE:

Mayor Pro Tem Holtzclaw
Councilmember Bond
Councilmember Cavaleri

Please Note: Typically the Board Chair sits in on Board and Commission interviews. However, both the Chair and the Vice Chair’s terms have expired and they have both reapplied to serve another term and are being interviewed tonight; therefore, a Board representative is not sitting in on the interviews at this time.

There are two positions on the Design Review Board with terms that expire in 2015. Four applicants have submitted letters of interest.

Appointments are scheduled to be made during the regular City Council meeting on September 8, 2015.

DUTIES: The Design Review Board shall review and act on the following matters:

- All applications requiring building permits except detached single-family residences.
- Landscape plans, site design and all other matters as specified in MCMC Chapter 17.34.
- Sign permits as specified in MCMC Chapter 17.26.

The members of the Design Review Board shall be urban design professionals experienced in the disciplines of architecture, landscape architecture, urban design, graphic design or similar disciplines and need not be residents of the city.

SCHEDULE:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Interview Time</th>
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<tbody>
<tr>
<td>Jeffrey D. Glossip</td>
<td>5:00 – 5:10 p.m.</td>
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<td>Beverly S. Tiedje</td>
<td>5:10 – 5:20 p.m.</td>
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<td>Dave Gunter</td>
<td>5:20 – 5:30 p.m.</td>
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<td>Robert Champion</td>
<td>5:30 – 5:40 p.m.</td>
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<td>Discussion &amp; Recommendation</td>
<td>5:40 – 5:50 p.m.</td>
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August 26, 2015

Mill Creek City Council
Design Review Board
City of Mill Creek
15728 Main Street
Mill Creek, WA 98012

Dear Council and Review Board Members,

I am writing to volunteer as a member of the Design Review Board. I am an adjunct professor of art and art history, and an artist with an international exhibition record. My interest in volunteering comes from my desire to ensure the aesthetic appeal of our municipality, and the adherence of designs and plans to goals of the citizens in continually creating a desirable place to live.

In my ten years of teaching college courses I have taught design, drawing, painting, color theory, and generalized art history courses. I have developed my aesthetic senses and an ability to explain my reasoning.

Currently, I am serving on the Seasons at Mill Creek Home Owners Association board as the Landscaping Co-chair. Through this service, I have gained invaluable experience in working on a committee that can have the often times abstract goal of enhancing beauty. Working together we have made the neighborhood and common areas appealing for all.

My two children will soon be of school age and attending Mill Creek Schools; my interest in the vitality of our community is heartfelt and personal.

I bring academic and professional artistic experience to the Design Review Board. Attached you will find my curriculum vitae. My professional work can be found online at www.jglossip.com. I currently have several large paintings on display in an exhibition at Pacific Place in downtown Seattle.

Should you need any other information or have any question, please do not hesitate to contact me.

I sincerely thank you for your attention and consideration,

Jeffrey D. Glossip
Jeffrey D. Glossip  
3626 159th Place SE  
Bothell, WA 98012  
(415) 205-1788  
jglossip@gmail.com  
www.jglossip.com

Education  
2005  MFA (honors), San Francisco Art Institute, San Francisco, CA  
2003  Post Baccalaureate, San Francisco Art Institute, San Francisco, CA  
2002  BFA, Studio Art, University of Iowa, Iowa City, Iowa  
1998  Fine Art Studies, Studio Art, Lancaster University, Lancaster, England

Professional Experience  
2011-Present  Adjunct Professor, Art Institute, Seattle, WA  
2007-2012  Adjunct Instructor, Napa Valley College, Napa, CA  
2008-2009  Guest Lecturer, City College of San Francisco, San Francisco, CA  
2006-2007  Adjunct Instructor, Fresno City College, Fresno, CA  
2006  Adjunct Instructor of Art, Reedley College, Clovis, CA

Grants/Scholarships  
2003-2005  Graduate Tuition Grant, San Francisco Art Institute, San Francisco, CA  
2000-2002  Art Department Scholarship, University of Iowa, Iowa City, Iowa

Solo Shows  
2015  Four Vertical Paintings, Pacific Place Exhibitions, Seattle, WA  
2014  New Work by Jeffrey Glossip, Zeitgeist, Seattle, WA  
Big Paint, Lynnwood Convention Center, Lynnwood, WA  
2013  Opened World, (digital works), Broadway Market Gallery, Seattle, WA  
2007  Glossip: New Work, Mike Bolen Fine Art, Napa, CA

Group Shows  
2014  PUNCH 2014 International Juried Show, PUNCH Gallery, Seattle, WA  
6x6x14, Rochester Contemporary Art Center, Rochester, NY  
Root Division 13th Annual Auction, invitational, Root Division Gallery, San Francisco, CA  
2013  Drugstore Beetle II (Sitodrepa Paniceum), University Library–Special Collections, California State University, Long Beach, CA (curated by David Horvitz)  
2012  Artists' Books: Creative Structures, Philadelphia Center for the Book, Philadelphia, PA  
Matter, Brooklyn Artist's Gym, Brooklyn, NY  
Faculty Exhibition, group show, Napa Valley College, Napa, CA  
2011  Flow: The Essence of Paint, Arc Gallery, San Francisco, CA (Juror: Andre Rozanoff, Director, Cain Shulte Gallery, San Francisco, CA and Berlin, Germany)  
25th Annual Emeryville Art Exhibition, Emeryville, CA (Juror: Lonnie Lee, Vessel Gallery, Oakland, CA) (catalogue)  
Root Division 10th Annual Auction, Root Division Gallery, San Francisco, CA  
Faculty Exhibition, Napa Valley College, Napa, CA  
RAP 10 (photography), Jeffrey Crussell Fine Art, Los Angeles, California (book)  
6x6x2010, Rochester Contemporary Art Center, Rochester, NY  
Mission; Remission, auction, The Studio Gallery, San Francisco, CA  
Root Division 9th Annual Auction, invitational, Root Division Gallery, San Francisco, CA  
Faculty Exhibition, Napa Valley College, Napa, CA
2009  
**San Francisco Art Institute 9th Annual Winter Alumni Fair**, invitational, San Francisco Art Institute, San Francisco, CA

23rd Annual Emeryville Art Exhibition, Emeryville, CA (Jurors: Kimberly Johansson, Johansson Projects, Oakland, CA and Suzanne Tan, Executive Director, Berkeley Arts Center, Berkeley, CA) (catalogue)

Alchemy, Marin Museum of Contemporary Art, Marin, CA (Juror: Ruth Braunstein, Braunstein Quay Gallery, San Francisco, CA) (catalogue)

Summer Group Show, invitational, 111 Minna Gallery, San Francisco, CA

Faculty Exhibition, Napa Valley College, Napa, CA

2008  
**Under 100**, invitational, Root Division Gallery, San Francisco, San Francisco, CA

**Berkeley Art Center Annual Group Show**, invitational, Berkeley Art Center, Berkeley, CA

Faculty Exhibition, Napa Valley College, Napa, California

2007  
**Grounded?**, Southern Exposure Gallery in collaboration with Intersection for the Arts Gallery, Southern Exposure Gallery, San Francisco, CA

Root Division 6th Annual Auction, Root Division Gallery, San Francisco, CA

Seeking New Image, invitational, Gallery Gabrichidze, Brussels, Belgium

Barely Minimal, Revolution Gallery, Dallas, TX

**Berkeley Art Center Annual Group Show**, invitational, Berkeley Art Center, Berkeley, CA

Faculty Exhibition, Napa Valley College, Napa, CA

Faculty Exhibition, Fresno City College, Fresno, CA

2006  
**Relic**, gallery juried show, ArtworkSF Gallery, San Francisco, CA (catalogue)

**Summer Group Show**, Mike Bolen Fine Art, Napa, CA

Black and White vs. Color, Revolution Gallery, Dallas, TX

Art League of Northern California Annual Juried Exhibition, Art League of Northern California Gallery, Marin, CA

**Berkeley Art Center 23rd Annual National Juried Exhibition**, Berkeley Art Center, Berkeley, CA (Jurors: Jurors: Paule Anglim and Mildred Howard, Galerie Paule Anglim, San Francisco, CA) (catalogue)

Faculty Exhibition, Fresno City College, Fresno, CA

2005  
**San Francisco Art Institute MFA Exhibition**, Fort Mason Center, San Francisco, CA

Bibliography

2010  

2005  
Justine Lo, interview, *Why Painting?*, film, April, 2005, San Francisco Art Institute, San Francisco, CA

Publications

2010  

Conferences/Papers

2012  
*The Bane of the Experimental Painter*, Molesworth Institute Journal of Rejected Research, July, 2012, Quint Gallery, La Jolla, California. (Curated by Katie Herzog)

2004  

Technical Abilities


Basic written and spoken Spanish

Professional Membership
College Art Association (CAA), New York, NY, 2010-present

Exhibitions Juried
2014 24th Annual Shoreline Arts Festival Juried Show, Shoreline, Washington

Collections
Johnston Public Library, Johnston, IA
Mr. and Mrs. Toby Rosenblatt, San Francisco and Los Angeles, CA
Mr. Roger Parodi, San Francisco, CA
Dr. Maxine Berzok, Berkeley, CA
Dr. and Mrs. Cary Jackson, Omaha, NE
Dr. Thomas Hopkins, Des Moines, IA
Mr. Michael Bina, San Diego, CA
Mr. John T. Collins, Nashville, TN
Mr. Oskar Ponthe', London, United Kingdom and Paris, France
Mr. and Mrs. Russell Lumb, Yorkshire, United Kingdom
Galina and Martin Vajda, San Francisco, CA and Prague, Czech Republic
August 13, 2015

Sherrie Ringstad  
City of Mill Creek  
15728 Main Street  
Mill Creek, WA 98012

Re: Design Review Board application

Dear Sherrie:

Thank you for letting me know that my current term as a member of the Design Review Board is expiring at the end of August. I am definitely interested in being appointed to another term. I have appreciated the opportunity the Council has given me over the past two years to participate in the design review of projects under development in our city, and would enjoy continuing in that role.

Sincerely yours,

Beverly S. Tiedje  
2131163rd St SE  
Mill Creek, WA 98012
August 11, 2015

Sherrie Ringstad
City of Mill Creek
15728 Main Street
Mill Creek, WA 98012

Dear Sherrie,

I received your letter, and I am interested in continuing to serve on the City of Mill Creek Design Review Board.

I am currently the Chairman of the Design Review Board. I have served in this capacity for several years, and continue to enjoy supporting the City of Mill Creek in this way.

I have many years of design experience working for various design, advertising, and promotion firms in California and Washington. I have been the Creative Director for Apex Media Seattle, a local advertising agency, since 2007. We have many Puget Sound area clients, including Azteca Mexican Restaurant in Mill Creek. Our services include brand development, media buying, graphic design, and print, TV, radio and web advertising.

It has always been a priority of mine to volunteer time and support the community I live in. As a member of both the City of Mill Creek Design Review Board and the Rotary Club of Mill Creek, I continue to volunteer time and contribute to society, both locally and on a broader scale.

The City of Mill Creek Design Review Board has always provided me with an excellent way to serve the city I live in, utilizing my expertise in design. Through my position on the board over the past several years, I have been given an incredible opportunity to participate in the growth of this community and support the development of Mill Creek.

My position on the DRB is an honor and a privilege, and I would be grateful to be given the opportunity to continue serving Mill Creek on the Design Review Board.

Sincerely,

Dave Gunter
Creative Director
Apex Media
425.232.4388
dave@apexmediaseattle.com
15 July, 2015

Attached is some "stuff" in my file that may give you an idea of my abilities. My work with Halprin (was a landscape architect/planner & lived in San Fran Cisco). I love that city.

My work in Everett was educational for Halprin and me. The downtown merchants were not receptive to main street Colby Ave. with sculptures, fountains, landscaping and artistic traffic signals and lighting standards. The merchants removed much of it for more parking. I should have spent some explaining the value of a handsome city time explaining parking solutions with the merchants. It is difficult to blame them for their prime interest was selling not on beauty. That's a "Mill Town" for you! I should have had more meetings with them and would have designed for both a beautiful central boulevard with landscaped parking sections. It is difficult to compete with commerce, that's capitalism which beats communism. I would guess your group has struggled with this as well.

Everett had Pennies & the Bon Marche downtown and moved to the mall when we constructed the "boulevard" central district leaving the cities prime shopping area vacant of customers. This kind of problem needs study and a solution particularly smaller cities like Mill Creek!

I would enjoy helping with a more sophisticated community. Mill Creek is not a "Mill Town". I do believe good planning can enhance the commerce, beauty of the landscape, and quality of life in this handsome suburb. A long range plan will be important and should re-studied periodically. I would look forward to meeting with your planning group at your meeting room during a public session.

I may not get a fee for this but I might suggest a trip to model cities that have done a good job of city planning. This education may be helpful for many of the planners.

Thanks,
Bob
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EXCELLENCE IN ARCHITECTURE

Profile:
Bob Champion has designed quality projects with sensitivity for the owner’s needs, budget, environment and aesthetic balance with the site. His singular control of each project insures accurate communication from the client’s building program to the finished project. He is a good listener to the owner’s program and able to interpret it into functional architecture with lasting beauty.

25+ years experience as a construction & building code expert witness in court, deposition, & arbitration testimony.

Education:
Master of Architecture 1979
University of Washington; faculty adviser Omer Mithun

Bachelor of Architecture 1960
Minor in Urban Planning
University of Washington

Flight Training (Navigator H-bomb technician & nose gunner) 1953-1957
Strategic Air Command; RB 36 Reconnaissance/Bombers
Honorable Discharge 1957 Captain USAF

Professional & Civic Activities:
Partner Mithun & Assoc. Architects Bellevue, WA 1964 - 1967
Private Architectural Practice, Everett, WA 1967 – present
Member of Snohomish County Planning Commission 1993
President Everett Planning Commission 1971
Member American Institute of Architects 1971 - present
Member, Everett Board of Appeals 2011 - present

Appoint Two Members to the Design Review Board with Terms Ex...
EVERETT THE BEAUTIFUL 10/11/13

A group of citizens were hired by Mayor Bob Anderson several years ago to change and improve the city's central business district. The mayor had retained famous landscape designer and city planner Larry Halprin (deceased) from San Francisco to review the existing plan of Everett. Halprin chose a group of 20 Everett citizens to go through some exercises he had used in the past to visualize the existing failings of the city's planning, relationship to the waterfront, traffic flow (car, bus, bike, walking, skate etc.) central business district, retail shopping areas, and esthetics. Halprin chose me (as one of the group) along with a diversified group to review our city traveling by car, walking, boat, and helicopter.

We received assignments in 4 groups of 5 each to make visitations of specific areas of the central city, shopping areas and waterfront selected by Halprin. We were to study them, write a report and answer his practical questions, comments, problems and esthetics about them. This was orchestrated by a program prepared by Halprin. We toured the chosen sites by walking, boat, helicopter and car. Each group met, discussed and submitted photos, comments, proposed problems, and suggested solutions. Meetings of all participants were held and reports submitted to Halprin. He then organized them and prepared a summary with his appraisal of the city, problems and possible corrections and enhancements.

Mayor Anderson then retained my office to prepare and suggest designs to improve the city based on this study. The designs were reviewed by Halprin and the city council with complete approval. Construction and re-design was felt to be completed successfully.

The designs were well received. A lesson, however, was learned: The downtown's beautiful fountain we had constructed was ripped up, re-located & hidden on the waterfront. The central business district parking was returned and the landscaped parkade along Colby removed (based on merchant complaint). I had suggested locating a large parking area between the then Bon Marche and Pennies retail stores between Colby and Wetmore on Colby and Everett Avenues. (The Bon central office rejected the plan due to their concern it would detract from their Everett Mall under construction). They abandoned it and moved out of Everett as they had threatened anyway.

The project was constructed and approved by the city council, Mayor Anderson and Lawrence Halprin. Its outcome was rejected by the retail community; and the central city remains as it had been except for some handsome sculptures and wider sidewalks. I think a new CBD (Central Business District) re-study is still needed. Everett is now a mill town but without mills and a deteriorating waterfront that could be made into a new vital people place with boats, retail, entertainment and a permanent public market like Seattle. This could include a railway stop on the waterfront, an Alaska tour vessel stop, ferry landing, and helipad for seeing Everett & surroundings from above, summer access and possible recreational use of Jetty Island, etc., etc.....

An imaginative Port Commission & City Council might help make all this and much more happen to re-invent and re-vitalize this former mill town's CBD (Central Business District) & fantastic waterfront.

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Agency Discusses Merits of Proposition 1 for Increased Transit Service

**Voters will decide on additional 0.3% sales tax for transit on Nov. 3**

On November 3, voters in the Community Transit service area will decide on Proposition 1 – a three-tenths of one percent (0.3%) increase in the retail sales tax to fund transit service.

The state Department of Revenue estimates the tax increase would cost the average adult about $33 a year, or less than $3 a month.

If approved, the agency would receive about $25 million in new funding each year that would be used to:

- Provide more bus trips and improve transit connections throughout Snohomish County.
- Increase trips to downtown Seattle and the University of Washington.
- Provide more vanpools and expand DART paratransit service.
- Build and operate a second line of Swift bus rapid transit between Boeing/Paine Field and Canyon Park/Bothell.
- Provide new service and connections to emerging job, retail and education centers.
- Create new routes, such as Marysville-to-McCollum Park via Hwy 9, and a third Swift route connecting to light rail in south Snohomish County by 2023.

Community Transit CEO Emmett Heath and staff have been visiting city councils, Rotary clubs and other organizations to talk about the importance of Proposition 1 to the county’s transportation future.

The agency has produced several new brochures, including Life in Transit, which details the transit improvements that would be made if Proposition 1 passes, and The Route Ahead, which explains Community Transit’s long range vision for transit in Snohomish County.

Both handouts will be placed on all buses. Life in Transit will be mailed to all households within the service area. More information is available at communitytransit.org/futuretransit.
Congressman Larsen Joins Commuters for Transit Town Hall

Congressman Rick Larsen joined 90 commuters on a Community Transit Double Tall bus last Tuesday morning for a Route 413 trip from Lynnwood to Seattle. As a senior member of the U.S. House Transportation and Infrastructure Committee, Larsen wanted to talk with local transit riders about federal transportation funding. He also was asked about immigration and other issues.

Larsen started the trip at the Swamp Creek Park & Ride on 164th Street SW, which has undergone blacktop resurfacing, and received new lighting and additional parking spaces thanks to a federal grant.

A reporter and cameraman from KING-TV joined the trip and produced several stories about the event, which aired that night.

Community Transit Takes Residents to the Evergreen State Fair

For the first time in five years, Community Transit buses are serving people every day of the Evergreen State Fair in Monroe. In 2010, the agency suspended Sunday and holiday service. In addition to providing a convenient stop right by the West Gate, Community Transit staff greeted riders on Senior Day, Aug. 31.

Community Transit also participated in the Monroe Fair Days Parade on Aug. 29.