Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. in the Mill Creek Council Chambers located at 15728 Main Street, Mill Creek, Washington. Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public. If you require special accommodations, please call the office of the Acting City Clerk at (425) 921-5725 three days prior to the meeting.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and address for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

Next Ordinance No. 2018-829  
Next Resolution No. 2018-573

May 1, 2018
City Council Meeting
6:00 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
AUDIENCE COMMUNICATION
   A. Public comment on items on or not on the agenda
PRESENTATIONS
   B. Proclamation: Music4Life Program  
      (Pam Pruitt, Mayor)
OLD BUSINESS
   C. Sweetwater Ranch Stormwater Project - Authorize Construction Contract Amendment  
      (Gina Hortillosa, Director of Public Works & Development Services)

REPORTS
D. Mayor/Council

E. City Manager
   • Council Planning Schedule

AUDIENCE COMMUNICATION

F. Public comment on items on or not on the agenda

ADJOURNMENT
Proclamation

WHEREAS, the benefits of participation in instrumental music at any age can last a lifetime; and

WHEREAS, research now shows that students who participate in instrumental music programs do better in math, science, history, literature, international languages, reading and writing, even in computer science and other academic disciplines; and

WHEREAS, music education is an integral part of a well-rounded education that prepares students for success in life by teaching teamwork and discipline; and

WHEREAS, the cost of owning or renting an instrument is a barrier preventing students from low income families from participating in instrumental music; and

WHEREAS, many adults have lovingly-used musical instruments stored in their garages or attics that they no longer use; and

WHEREAS, Music4Life is a non-profit organization that has been repairing and providing ready-to-play musical instruments to participating public schools for use by students in need since 2007; and

WHEREAS, Music4Life has provided approximately 2,000 musical instruments to children in the greater Seattle area, including those attending Jackson High School and Heatherwood Middle School in Mill Creek.

NOW, THEREFORE, I, Pam Pruitt, the Mayor of the City of Mill Creek, on behalf of the City Council do hereby recognize the great work of Music4Life and designate the month of May as Music4Life month.

Signed this 1st day of May, 2018

Pam Pruitt, Mayor

Attest
Gina Pfister, Acting City Clerk
Rebecca C. Polizzotto, City Manager
CITY COUNCIL AGENDA SUMMARY
City of Mill Creek, Washington

AGENDA ITEM:  SWEETWATER RANCH STORMWATER PROJECT
(AUTHORIZE CONSTRUCTION CONTRACT AMENDMENT)

PROPOSED MOTION: Motion to authorize the City Manager to execute an amendment to Contract 2018-1418 for construction services with Shoreline Construction Co. in an amount not to exceed $480,000.

KEY FACTS AND INFORMATION SUMMARY:
On March 13, City Council adopted Resolution 2018-572, declaring an emergency related to the Sweetwater Ranch stormwater infrastructure failure (sinkhole) and authorized the City Manager to execute a small public works contract with Shoreline Construction Co. in an amount not to exceed $250,000. The project scope of work consists of the replacement and rehabilitation of approximately 250LF of CMP (corrugated metal pipe) and perform associated roadway, curb, gutter, sidewalk and lawn restoration. The original pipe rehabilitation approach consisted of slip lining the pipe (if feasible).

Construction began on Monday April 9th with the contractor mobilizing to the site and installing appropriate erosion control measures. During this first week of construction, the contractor conducted a CCTV (closed circuit television) inspection of the section of the pipe that had not been previously inspected. The CCTV revealed the pipe being in poor condition with multiple holes and areas of the pipe that have either settled or partially collapsed. As construction trucks accessed the site, two additional sinkholes developed in the front yard of 1328 144th Street SE. Thus bringing to the total number of sinkholes developed at this site to four since December 2017.

During the second week of construction, Shoreline Construction addressed the four sinkholes by placing repair bands around the failed pipe and backfilling the sinkholes with CDF (Controlled Density Fill). The naturally loose wet soils in the area, in addition to the water that has been exiting the CMP for what appears to be an extended period of time, contribute to the soil easily caving into itself even when digging at shallow elevations.

Given the poor condition of the CMP, the slip lining method is not feasible on this project. Additionally, given the proximity to structures (a total of four homes along the CMP alignment) and the wet-loose soil conditions, open trench methodology poses a high risk to all parties involved. Hence, from a risk management perspective, trenchless technology is the best method available to replace the existing CMP.

The proposed trenchless method consists of open face auger boring. This technology requires digging two large pits on either end of the pipe: an insertion pit (approximately 24 LF long by 12 LF wide) and a retrieval pit (approximately 12 LF long by 8 LF wide). A train is placed in the insertion pit and a 42 in steel casing is inserted into the ground with minimal to no vibration.
AGENDA ITEM #C.

The new pipe (27 inch vinyl) will be inserted into the steel casing (stay-in-place) and secured on both ends to manholes that connect to the draining system in both neighborhoods, Douglas Fir and Sweetwater Ranch. The new pipe will be located within the existing 30 LF easement and installed 7.5 LF east of the existing CMP to maximize distance from structures.

Sweetwater Ranch Surface Water Emergency Repair (Construction Cost Estimate)

<table>
<thead>
<tr>
<th>Item</th>
<th>Approximate Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shoreline Construction Estimate</td>
<td>$634,500</td>
</tr>
<tr>
<td>Contingency (15%)</td>
<td>$95,175</td>
</tr>
<tr>
<td>The Blueline Group: Construction Inspection</td>
<td>$40,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$769,675</strong></td>
</tr>
</tbody>
</table>

The construction is estimated to be completed by early June.

**CITY MANAGER RECOMMENDATION:**

In order to proceed with the timely infrastructure replacement and rehabilitation of stormwater infrastructure and sinkholes in the Sweetwater Ranch neighborhood, the City Manager recommends the City Council authorize the City Manager to execute an amendment to Contract 2018-1418 for construction services with Shoreline Construction Co. in an amount not to exceed $480,000.

**ATTACHMENTS:**

- Attachment A: Sweetwater Ranch CMP schematic design (revised)

Respectfully Submitted:

**Not Available**

Rebecca C. Polizzotto
City Manager
ALL ELEVATIONS AND DIMENSIONS ARE APPROXIMATE
May 8, 2018  
(Agenda Summary due April 24)  
- Exploration Park
  - Bid Award
  - Schedule
- Communications Plan
- Presentation: Website Update – 6 Month Check In
- Reports
  - Memorial Day Update

May 22, 2018  
(Agenda Summary due May 8)  
- Check Presentation: AWC Scholarship Nominee
- WRIA 8 ILA
- Work Session:
  - HR Policies – Chapter 6 (Leave)

June 5, 2018
- YAB Recognition
- Beaver Management Plan
- Code Revision - Repeal of Board of Appeals/Adjustment
- Administrative approval of long plats

June 12, 2018  
(Agenda Summary due May 29)  
- Long term planning impacts from Paine Field commercial flights.

June 26, 2018
- Presentation: Sports Tourism Feasibility Study
- Tourism Bureau Annual Report
- Presentation: EGUV Development Agreement

Work in Progress – Upcoming Agenda Items
- Personnel Policies and Procedures
- Freedom Field Grant Contract
- Freedom Field Construction Contract
- Budget Calendar
  - CIP Policies
  - Financial Policies
Possible Work Session Topics for Discussion

- Parking Codes
- Business signs
- MCCA storm water discussions
- Sports Fields
- Repair Issues
- Utility Project Management
- Review of Criminal Justice Costs/Alternatives
- Status update on County’s SHR project
- 128° St as an ST3 Station
- Issues re: no parking on sidewalks
- Development Projects in Progress
- Hotel/Motel Theater Tax
- Resort Fees
- Partnerships with Everett School District
- Development code change to allow redevelopment along Mill Creek Blvd/North Creek
- Council Chambers Configuration