

**CITY COUNCIL AGENDA**  
15728 Main Street, Mill Creek, WA 98012  
(425) 745-1891



• Brian Holtzclaw, Mayor • Stephanie Vignal, Mayor Pro Tem  
• Mark Bond • Vince Cavaleri • John Steckler • Benjamin Briles • Adam Morgan

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. **Due to the COVID-19 pandemic City Council Meetings will be held virtually until further notice.**

Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and residency for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

**Next Ordinance No.** 2021 - 873

**Next Resolution No.** 2021 - 602

**May 11, 2021**  
**City Council Meeting**  
**6:00 PM**

**VIRTUAL MEETING INFO**

A. Join Zoom Meeting  
<https://zoom.us/j/91014073764>

Meeting ID: 910 1407 3764

One tap mobile

[+12532158782](tel:+12532158782).,91014073764#US (Tacoma)

+13462487799,,91014073764# US (Houston)

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**AUDIENCE COMMUNICATION**

- B. Public comment on items on or not on the agenda

## PRESENTATIONS

- C. 2021 First Quarter Report  
(*Laurel Gimzo, Finance Director*)  
[AS Quarterly Financial Update - Pdf](#)

## STUDY SESSION

- D. Dobson Remillard Church Cook (DRCC) Project: Study of Facilities similar to Council and Community desired uses  
(*Karen Reed, Consultant*)  
[DRCC Project Facility Study - Pdf](#)

## OLD BUSINESS

- E. Governance Manual  
(*Grant Degginger, City Attorney*)  
[Agenda Summary-Governance Manual](#)  
[MARKED Governance Manual](#)  
[CLEAN Governance Manual](#)  
[Governance Manual Resolution 2021 - 602](#)

## CONSENT AGENDA

- F. Approval of Checks #63304 through #63553 and ACH Wire Transfers in the Amount of \$228,655.99  
(*Audit Committee: Councilmember Bond and Mayor Pro Tem Vignal*)  
[05-11-21 AP Voucher](#)
- G. Payroll and Benefit ACH Payments in the Amount of \$184,674.91  
(*Audit Committee: Councilmember Bond and Mayor Pro Tem Vignal*)  
[05-11-21 Payroll Voucher](#)
- H. City Council Meeting Minutes of April 27, 2021 and May 4, 2021.  
[City Council Regular Meeting - 27 Apr 2021 - Minutes](#)  
[City Council Regular Meeting - 04 May 2021 - Minutes](#)

## REPORTS

- I. Mayor/Council
- J. City Manager
- Graduation Car Parade Update  
(*Michael Ciaravino, City Manager, Jeff Young, Police Chief, Mike Todd, Public Works & Development Services, Kristen Rasmussen, Community Engagement Coordinator*)  
[Council Planning Schedule 05.06.21](#)
- K. Staff
- Police Department Updates:  
(*Jeff Young, Police Chief*)
    1. Q1 Statistics (January, February, March 2021)
    2. North Sound Police Foundation

- Update on Electronic Recycling Event  
(Mike Todd, Director of Public Works & Development Services)

[21\\_07MAY Q1 Stats](#)

## **AUDIENCE COMMUNICATION**

- L. Public comment on items on or not on the agenda

## **ADJOURNMENT**