



CITY COUNCIL MINUTES

February 3, 2015

15728 Main Street, Mill Creek, WA 98012 # (425) 745-1891

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Sean Kelly
Donna Michelson
Vince Cavaleri
Mike Todd
Mark Bond

February 3, 2015
Regular City Council Meeting
6:00 p.m.

CALL TO ORDER

Mayor Pruitt called the meeting to order at 6:00 p.m.

FLAG SALUTE

Flag Salute was conducted.

ROLL CALL

Roll was called by the City Clerk with all Councilmembers present.

AUDIENCE COMMUNICATION

There were no comments from the audience.

OATH OF OFFICE

Oath of Office for new Police Officer Brett Thompson
(Bob Crannell, Police Chief)

STUDY SESSION

WRIA 8 Interlocal Agreement
(Scott Smith, City Engineer)

The following information was presented:

The Washington State Department of Ecology has divided the state into different Water Resource Inventory Areas (WRIA) based on major drainage basins. Mill Creek is located in WRIA 8, which is the Lake Washington watershed area. All of our local streams, such as Nickel, Penny, Sitka and Mill Creek(s), drain into North Creek, which runs into the Sammamish River, which flows south into Lake Washington. WRIA 8 also consists of drainage basins to the south, such as the Cedar River.

The purpose of the WRIA system is to provide regional coordination, guidance and funding for a wide range of salmon recovery projects and stormwater issues. Past examples in Mill Creek include the replacement of the Penny Creek culvert on 9th Avenue, which was a major fish passage barrier, as well as the stream bank stabilization / restoration work along North Creek behind City Hall.

While involvement in WRIA 8 is not mandatory, it is highly recommended by staff since it provides grant funding opportunities for future projects, like Nickel or Penny Creek culvert replacements, as

well as additional resources to address larger regional watershed problems. The City participates in WRIA 8 activities through an Interlocal Agreement (ILA), which expires at the end of 2015.

A new ILA is being proposed, and WRIA staff is currently doing public outreach to partner agencies. Jason Mulvihill-Kuntz, the WRIA 8 Watershed Coordinator, will be making a short presentation to the City Council to get feedback on the draft ILA and future WRIA activities. More information on the WRIA 8 programs is available on their website at: <http://www.govlink.org/watersheds/8>.

Discussion.

Jason Mulvihill-Kuntz, the WRIA 8 Watershed Coordinator, gave an update to Council. He discussed the program and WRIA 8's mission to find a place for people and fish.

2015 Pavement Preservation Program Work Plan

(Scott Smith, City Engineer)

The following information was presented:

Since 2010, the City has been developing and updating the ongoing Pavement Preservation Program (PPP), CIP Project No. T-34. At the beginning of each year, staff presents the annual work program to the City Council for review and approval. A brief review of the concepts behind pavement preservation, in addition to some basic life cycle costs, will also be presented.

In 2015, City staff is proposing to try two new resurfacing techniques in our highest priority preservation locations, which are in the 2005 annexation area. In addition, Citywide crack sealing and asphalt repairs are needed, which could include a number of landscaped median sites. Following is a description of the major proposed work plan components, and the attached map shows the resurfacing trial areas.

- Bonded Wearing Course Trial – The roads in the Silver Crest / Silver Glen neighborhoods were planned for the next round of chip seal treatment in 2015. This is also the same area as the upcoming storm pipe repair project, which will be completed prior to any resurfacing.

However, staff is proposing a trial of a new surfacing material called Bonded Wearing Course (BWC) in this area instead. BWC is basically a hybrid between an overlay and a chip seal, and consists of a thin top coat layer (3/4" thick) that is "glued" to the surface. It is still federally classified as an "overlay" and would require ADA ramp upgrades, but the proposed trial streets do not have any existing non-compliant ramps.

BWC has not been used extensively in the Northwest, and this will be the first trial in Mill Creek. To share the risk and ensure proper construction inspection, the City is proposing to partner with Snohomish County for the BWC trial, which will be done as part of the County's annual overlay program. Other local agencies, such as Mukilteo and Marysville, are also participating in the BWC trial to help share the risk and keep prices low.

- 1/4" Chip Seal Trial – A trial of chip seal with smaller rock, 1/4" instead of 3/8", was discussed with Council last year, but material availability was an issue. The smaller size rock should have a better surface finish that is not as rough. A reduced scale trial is proposed in 2015 on some higher priority, scattered streets that are difficult to include with a larger

project. These include the cul-de-sacs off 23rd Avenue SE, as well as the Wexford Court subdivision. The chip seal would be done with Snohomish County maintenance crews again, who continue to improve their methods and techniques for working in urban residential areas.

- Citywide Crack Sealing – Crack sealing is one of the most cost-effective preservation techniques available, and prevents water from entering the pavement structure and subgrade. This work has been performed almost annually since 2010, and staff is proposing to continue using the Snohomish County maintenance crews for crack sealing again in 2015.
- Citywide Asphalt Repairs – Engineering staff maintains an ongoing list of asphalt repairs around the City. Currently there are approximately 50 repair sites identified, which is down from 200+ in previous years. However, there are also several landscaped medians with tree root damage that need to be addressed, specifically the east end of Highlands Boulevard, the entry medians at Heatherstone and Woodfern, and the three cul-de-sac islands in Parkside.

City staff will be working with the homeowner's associations in the affected neighborhoods, as well as an arborist if needed, to determine the proper course of action for the median repairs. Some locations, like along Highlands Boulevard, will likely require complete removal and reconstruction. Other sites may be able to keep the existing landscaping with the installation of root barrier with new curbing.

Most of the design of the Citywide asphalt repair work will be done in-house, although some on-call consultant work is still needed, and will need to be contracted out rather than using Snohomish County crews. Bid documents should be finished in mid-spring with Council award of a construction contract in late May.

- 2016 Overlay Design Work – Mill Creek Road, which is the extension of 164th Street from SR 527 up to Village Green Drive, is programmed for a structural overlay in 2016. Federal law requires that all wheelchair ramps are upgraded to current ADA standards as part of any overlay project. The overlay work will likely be done with Snohomish County via an existing ILA, but the ADA ramp design work will need to begin in fall 2015. This design work will also be combined with a planned stormwater retrofit project on Mill Creek Road.

The City does not have the engineering staff resources to do this design work in-house, and will need to hire a consultant to prepare plans and bid documents. The cost of this consultant contract will likely exceed \$50,000, and will require Council approval at a later date.

The estimated cost of the proposed 2015 work plan is approximately \$700,000. Funding for all the proposed work is available in Fund 318, which has \$1,500,000 in the adopted 2015-2016 budget for the Pavement Preservation Program.

Also attached for your information is the latest version of the City's long-term Pavement Preservation Plan, which is color coded by year. This does not cover every street in the City, only those with noted defects or 15+ years old. Please keep in mind this is a "living document" and can be easily changed. It should also be noted that the current goal of the PPP is to maintain the structural integrity of the roadway network. It does not address aesthetic issues.

In general, the long term plan is to alternate focus every other year between structural overlays and surface preservation work. In addition, staff recommends continuing to test alternative preservation treatments to determine what works best for Mill Creek. If the preservation treatments are not acceptable, or unwarranted structural overlays are desired to address aesthetic issues, then the long-term \$10+ million funding need will increase dramatically.

Discussion.

Council asked City Engineer Smith to check into other Cities that are using Bonded Wearing Course (BWC) in climates that are similar to the Puget Sound region and report back at the next meeting. If the references were good from these areas, the Council will most likely implement a trial of the BWC.

Comprehensive Plan Basics

(Tom Rogers, Director of Community Development)

The following information was presented:

With the appointment of a new councilmember and the ongoing State-mandated 2015 Comprehensive Plan update currently underway, the Council requested that staff present an introduction to the City of Mill Creek Comprehensive Plan and the update process.

To start the presentation, staff will be showing a brief video (approximately 11 minutes) produced by the Washington State Department of Commerce. The video is titled "Comprehensive Planning Basics" and is moderated by Joe Tovar, Principal with Tovar Consulting. Mr. Tovar was previously the Planning Director of the cities of Kirkland and Shoreline, and also was a member of the Puget Sound Region Growth Management Hearings Board. The video gives a brief history on the reason why the Growth Management Act (which requires a comprehensive plan) was adopted, the purpose of a comprehensive plan, the mandatory and optional elements or topics that must be addressed in a comprehensive plan, and methods to implement the plan.

Following the video, the features of the existing City of Mill Creek Comprehensive Plan will be presented demonstrating how the City has met the State's requirements for comprehensive plans and how the City has implemented its plan. Excerpts from the City's Comprehensive Plan and the City's Zoning Map are attached

Lastly, an update on the City's ongoing 2015 Comprehensive Plan update will be presented. Attached is the most recent version of the Public Participation Plan. It includes information of how to participate in the update process and a tentative schedule of when the various elements or topics will be discussed and/or revisions will be presented. It should be noted that the City's existing Comprehensive Plan and zoning designations/regulations can already accommodate the initial 2035 population and employment targets; thus, most of the update is just updating the text to describe current conditions. Exceptions are policies that will be proposed calling for a feasibility study to address how best to prepare for the future redevelopment of the City's Community Business and Business Park properties, which potentially could redevelop over the next 10 to 20 years. Also, a change in land use designation, (from Low to Medium or High Density Residential) for a 1-acre lot adjacent to 35th Avenue Southeast has been proposed by the property owner. The property is located across the street from The Meadows neighborhood, just north of the Pacific Topsoils garden

center.

Again, the presentation is intended as an introduction. Future discussions on the Comprehensive Plan and/or the update process can be scheduled as desired by the Council.

Discussion.

Community Development Director Rogers provided an update to Council.

Finalize City Manager Recruitment Profile

(Landy Manuel, Acting City Manager)

Council reviewed the draft profile and gave edits to staff. Staff will provide those edits to Colin Baezinger for incorporation into the profile.

Open Discussion

(City Council)

CONSENT AGENDA

Resolution Appointing the City Clerk to Receive Claims for Damages *(If approved, would take Resolution #2015-525)*

(Shane Moloney, City Attorney)

MOTION: Councilmember Michelson made a motion to approve Resolution #2015-525 appointing the City Clerk to Receive Claims for Damages, Councilmember Todd seconded the motion. The motion passed unanimously.

REPORTS

Mayor Pruitt asked Council to support her signature on a letter from the U.S. Conference of Mayors for a long term extension of the Export-Import Bank. The Council agreed to have the Mayor sign the letter.

Councilmember Todd reported on the AWC Scholarship Program. The information is posted on the City's website.

MOTION: Mayor Pruitt made a motion to extend the meeting to 9:30 p.m., Councilmember Michelson seconded the motion. The motion passed unanimously.

Acting City Manager Manuel asked the Council if they would like to meet on March 17 instead of March 10 since potentially two Councilmember are absent on March 10. This decision will be decided at a future meeting.

Public Works Director Gathmann reported on the large tree stump on 148th.

AUDIENCE COMMUNICATION

There were no comments from the audience.

EXECUTIVE SESSION

The meeting recessed to executive session at 8:40 p.m. to discuss the performance of a public employee, potential litigation and collective bargaining and per RCW 42.30.110 (1) (g), 42.30.110(1)(i) and RCW 42.30.140(4) for approximately 30 minutes total. There will be no action.

At 9:10 p.m., the executive session was extended to 9:30 p.m.

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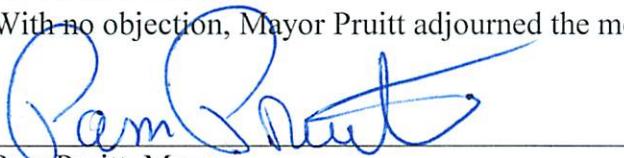
At 9:40 p.m., the executive session was extended to 9:45 p.m.

RECONVENE TO REGULAR SESSION

The meeting reconvened to regular session at 9:45 p.m.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 9:45 p.m.



Pam Pruitt, Mayor



Kelly M. Chelin, City Clerk