



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, June 27, 2017

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Councilmember Michelson called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

Sean Kelly, Councilmember

Donna Michelson, Councilmember

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

Councilmembers Absent:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

**Councilmember Cavaleri made a motion to excuse Mayor Pruitt due to illness and Mayor Pro Tem Holtzclaw due to vacation. Councilmember Kelly seconded the motion. The motion passed unanimously.**

### AUDIENCE COMMUNICATION

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- A. There were no public comments.

### PRESENTATIONS

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- B. Eagle Scout Recipient

City Manager Polizzotto presented Mill Creek resident and Youth Advisory Board member, Edan Ybarra, with a certificate recognizing his Eagle Scout rank.

- C. Pianos on Main

City Manager Polizzotto explained the project's civic engagement and community collaboration. She acknowledged those in attendance from the Everett School District; Assistant Superintendent for Teaching & Learning Larry Fleckenstein, Jackson High School AP Art teacher Kaja Smith and JHS students Justine Teoh and Nicole Anderson. City Manager Polizzotto reviewed the history behind the project and the collaboration with the City of Everett. The Art & Beautification Board along with the Parks & Recreation Board were also helpful in making this project a success. City Manager Polizzotto introduced Recreation & Tourism Manager Brian Davern who

shared a PowerPoint presentation showing the history, current status, next steps and future plans of the Pianos on Main. He also mentioned the City will team up with JHS to expand collaborations possibly to include a rotating art wall in City Hall featuring student artwork.

**D. Internet Exchange Safe Location Program**

City Manager Polizzotto introduced Chief of Police Greg Elwin. Chief Elwin explained the City is still in the development stages of the project and the next steps are being determined, including the location of the designated parking stalls at City Hall North and City Hall South. The goal of the Safe Internet Purchase Exchange Location (SIPE) is to provide a well-lit, recorded location for people to conduct internet e-commerce such as Craigslist buying and selling. Chief Elwin read a list of other cities who currently participate in the SIPE program and is happy the City is able to provide this additional community service. The Council discussed pros and cons of the program and determined that the benefits outweigh the risk. City Manager Polizzotto discussed how public safety programs are changing to keep up with technology.

**E. MCPD Traffic Safety Unit (TSU) Year 1 Report**

Chief of Police Greg Elwin reminded Council that the Traffic Unit has been in place for a little over a year and its focus remains centered on the "Three E's": education, engineering and enforcement. Chief Elwin shared a PowerPoint presentation focused on the history and evolution of the program, current configuration, statistics, regional and City partnerships and the future of the program. Chief Elwin stated the TSU received over \$13,000 in grants from the WASPC traffic safety grant program.

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**NEW BUSINESS**

**F. North Pointe Park Update**

City Manager Polizzotto gave an informational update on the natural play park to be completed at North Pointe. The Design Review Board has approved the landscape plan and the bid packet is being prepared. City Manager Polizzotto explained the four elements of the bid packet and the engineer's cost estimate. Bids will be advertised in July, opened in August and tabulations will come to Council in September.

**G. Parks & Recreation Board Recommendation for New Neighborhood Park Name**

City Manager Polizzotto reviewed the processes for developing a name for the North Pointe development park and the resolution guidelines for naming new City parks. She presented the list of fourteen possible names created by the Parks & Recreation Board and indicated the top two for consideration as Penny Creek Park and Beaver Pond Park. After Council discussion it was determined there was not a clear-cut favorite. Since time is not critical, Council will turn the park naming project over to City Manager Polizzotto and Director of Communications and Marketing Joni Kirk to develop a plan that garners public involvement and community buy-in.

**H. 2017 Landscape Maintenance Services Contract Award**

City Manager Polizzotto explained the new process of departmental cost analysis when reviewing contracts and bids. After a cost analysis on landscape maintenance services, staff recommends moving forward with Evergreen Maintenance.

**Councilmember Kelly made a motion to authorize the City Manager to execute the 2017 landscape maintenance services contract with Evergreen Maintenance, LLC. Councilmember Todd seconded the motion. The motion passed unanimously.**

## CONSENT AGENDA

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- I. Approval of Checks #57068 through #57141 and ACH Wire Transfers in the Amount of \$226,989.93  
(Audit Committee: Councilmember Bond and Councilmember Michelson)
- J. Payroll and Benefit ACH Payments in the Amount of \$195,249.47  
(Audit Committee: Councilmember Bond and Councilmember Michelson)
- K. City Council Meeting Minutes of June 13, 2017

**Councilmember Bond made a motion to approve the consent agenda, with the noted corrections to the City Council Meeting Minutes of June 13, 2017. Councilmember Todd seconded the motion. The motion passed unanimously.**

## REPORTS

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- L. Mayor/Council  
Councilmember Michelson is happy to have pianos on Main Street for the next Art Walk.

Councilmember Todd shared a brochure from Community Transit explaining upcoming work on the Swift Green Line Corridor project.

Councilmember Todd attended the AWC Annual Conference and reported on legislative updates and the state budget.

- M. City Manager
  - Council Planning Schedule
  - Mill Creek Festival

City Manager Polizzotto reminded Council there are only two meetings before the August break.

The City Manager reported on City staffing at the Mill Creek Festival and encouraged Council to participate.

The City Manager followed up on Councilmember Todd's earlier comments about the state budget and sizeable impacts to the City.

The City Manager shared a letter received by Acting Director of Public Works Kamal Mahmoud from WSDOT granting the City \$750,000 towards the 35th Ave SE project.

## AUDIENCE COMMUNICATION

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- N. There were no public comments.

## ADJOURNMENT

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With no objection, Councilmember Michelson adjourned the meeting at 8:06 p.m.



Donna Michelson, Councilmember  
In absence of Mayor Pruitt



Peggy Lauerman, City Clerk