



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, May 2, 2017

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found here: [Part 1](#), [Part 2](#)
The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Sean Kelly, Councilmember
Donna Michelson, Councilmember
Mike Todd, Councilmember
Mark Bond, Councilmember

Councilmembers Absent:

Vince Cavaleri, Councilmember

A.

Councilmember Bond made a motion to excuse Councilmember Cavaleri due to a vacation. Councilmember Kelly seconded the motion. The motion passed unanimously.

AUDIENCE COMMUNICATION

B. No public comment was made.

PRESENTATIONS

C. Employee Milestone Presentation Commemorating 25 Years of Service for Tom Rogers

(Rebecca C. Polizzotto, City Manager)

City Manager Polizzotto recognized Community & Economic Development Director Tom Rogers for 25 years of excellent service to the City of Mill Creek.

D. Proclamation: Retirement of Tom Gathmann

(Pam Pruitt, Mayor)

City Manager Polizzotto recognized Senior Project Manager Tom Gathmann for his 9.5 years of service to the City of Mill Creek. Tom received a key to the City and a proclamation was read by Mayor Pruitt declaring the City's appreciation for both his time with the City as well as his 40 plus years of public service.

RECESS FOR RETIREMENT CELEBRATION REFRESHMENTS

The Council meeting recessed for up to 5 minutes at 6:11 p.m. to serve refreshments for the retirement celebration.

RECONVENE TO REGULAR SESSION

The meeting reconvened to regular session at 6:15 p.m.

NEW BUSINESS

- E. Proposed Ordinance and Corresponding Policy/Procedure Governing the Adoption of Uniform City Policies and Procedures
(Rebecca C. Polizzotto, City Manager)

City Manager Polizzotto presented information regarding a proposed ordinance to amend and restate Mill Creek Municipal Code Chapter 1.24. The Council asked the City Manager to review Section 1.24.050 with the City Attorney's office to clarify the language regarding administrative appeals. The City Manager also offered to add language which ensures all administrative policies are provided to Council in order to keep them informed. She anticipated having these changes incorporated and a new draft prepared for Council review by the May 23 Council meeting.

- F. Social Media Policy
(Rebecca C. Polizzotto, City Manager)

City Manager Polizzotto presented information regarding the Social Media Policy. The Council discussed how agencies regulate content, any potential budgetary impacts and whether councilmembers should have personal accounts or City-owned accounts. The Council unanimously approved the policy.

- G. Construction Contract Award for the 2017 Catch Basin Cleaning and CCTV Inspection Report
(Rebecca C. Polizzotto, City Manager)

City Manager Polizzotto presented information regarding the award of this contract and the Council moved to adopt the related resolution.

Councilmember Todd made a motion to adopt Resolution 2017-564 authorizing the City Manager to execute the construction contract for the 2017 Catch Basin Cleaning and CCTV Inspection Project. Councilmember Michelson seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- H. City Council Meeting Minutes of April 25, 2017

Councilmember Kelly made a motion to approve the consent agenda. Councilmember Michelson seconded the motion. The motion passed unanimously.

REPORTS

- I. Mayor/Council

Mayor Pro Tem Holtzclaw reported high attendance at the Mill Creek Little League Jamboree over the weekend and shared that a total of 900 kids are now participating in the program. He also reported attending the Master Builder's Association (MBA) Elected Official reception last week with Mayor Pruitt and Councilmember Todd and asked staff to explore Senate Bill 5674. This new legislation was presented by the MBA and has the potential to save time in the administrative process related to final plat approvals. The City Manager agreed to add this to the planning schedule and to

discuss the details of the bill with Community and Economic Development Director Rogers.

Councilmember Todd attended the Economic Alliance Snohomish County meeting where they discussed the Economic Development District and a regional economic strategy document called Amazing Places. He received a consolidated version of this document today and offered to forward a copy to the City Manager so it could be shared with the Council. Councilmember Todd asked the Council to provide any input to him that they would like passed on for consideration. The work being done and the input provided is important with respect to future growth and transportation projects in Snohomish County.

J. City Manager

- Council Planning Schedule
- Legislative Summary
- ICMA Article: Professional Local Government Management
- Swift Green Line Station
- Web Platform Recommendation

The City Manager encouraged the Council's review of the Legislative Summary included in their packet and reported that several pieces of legislation are on the Governor's desk for approval. She explained that she shared the ICMA Article as a management-related article of interest, and would continue to include other articles the Council may find informative.

A letter from Community Transit was provided in response to questions the Council had asked of them in their last discussion.

A staff report created by Communications and Marketing Director Kirk was provided which includes the staff recommendation for the vendor for a new web platform. She reported approving this recommendation in part due to the multiple objectives included in this one project, and the net costs to accomplish these objectives. Project updates will be forthcoming.

Mayor Pro Tem Holtzclaw asked the Council if they were comfortable with the response provided by Community Transit or if they would like to request clarity on the parking concerns they had discussed. He asked the City Manager to look into their concerns from an engineering standpoint and she agreed to review these concerns, open the dialog with Community Transit and get back to the Council with updates.

AUDIENCE COMMUNICATION

- K. No public comment was made.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council per RCW 42.30)

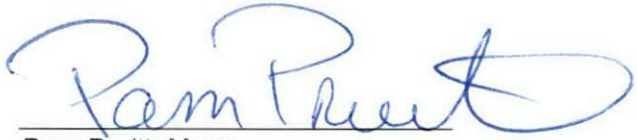
- L. Discussion of the status of collective bargaining negotiations. No action was taken.

MEETING RECONVENED

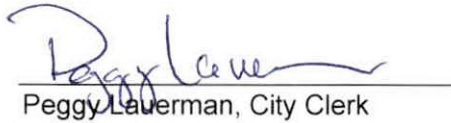
The meeting reconvened to regular session at approximately 8:23 p.m. The recording equipment was not reactivated at this time.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:23 p.m.



Pam Pruitt, Mayor



Peggy Lauerman, City Clerk