



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, January 2, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found here: [Part 1](#), [Part 2](#), [Part 3](#)
Please note that due to technical difficulties, this is only a partial recording.

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

City Manager Rebecca Polizzotto called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

- A. Oath of Office for Newly Elected Councilmembers: Pam Pruitt, Brian Holtzclaw and Jared Mead

City Manager Rebecca Polizzotto administered the oath of office for newly elected Councilmembers; Pruitt, Holtzclaw and Mead.

ROLL CALL

Councilmembers Present:
Pam Pruitt, Councilmember
Brian Holtzclaw, Councilmember
Mark Bond, Councilmember
Mike Todd, Councilmember
Vince Cavaleri, Councilmember
Jared Mead, Councilmember

Councilmembers Absent:

ELECTION OF MAYOR

- B. Election and Oath of Office for Newly Elected Mayor

City Manager Rebecca Polizzotto opened the nominations for the position of Mayor.

Councilmember Cavaleri nominated Councilmember Pruitt for the position of Mayor.
Councilmember Bond seconded the motion.

Councilmember Todd nominated Councilmember Holtzclaw for the position of Mayor.

The nomination failed for lack of a second.

Ballots were passed out, collected, and tabulated by City Manager Rebecca Polizzotto and Executive Assistant Gina Pfister. Councilmember Pruitt received 6 votes for the position of Mayor and was sworn in by City Manager Polizzotto.

ELECTION OF MAYOR PRO TEM

C. Election and Oath of Office for Newly Elected Mayor Pro Tem

Mayor Pruitt opened the nominations for the position of Mayor Pro Tem.

Councilmember Todd nominated Councilmember Holtzclaw for the position of Mayor Pro Tem. Councilmember Cavaleri seconded the motion. There were no further nominations.

Ballots were passed out, collected, and tabulated by City Manager Rebecca Polizzotto and Executive Assistant Gina Pfister. Councilmember Holtzclaw received 6 votes for the position of Mayor Pro Tem and was sworn in by Mayor Pruitt.

AUDIENCE COMMUNICATION

- D. Carmen Fisher, a Mill Creek resident, and previous candidate for City Council, told Council that she will not move forward with a hearing to disqualify the votes of Sean Kelly. Ms. Fisher stated she is still interested in serving on the Council if they chose to appoint her.**

COUNCIL COMMITTEE ASSIGNMENTS

E. 2018 Council Liaison Positions

City Manager Polizzotto reviewed the proposed 2018 Council liaison positions. Council engaged in discussion and agreed that in addition to the WRIA 8 position, Councilmember Mead will be the liaison to the Art & Beautification Board and Deputy Police Chief Scott Eastman will be a designated second alternate on the SERS Board.

Councilmember Todd made a motion to accept the City assignments list as modified during the meeting. Councilmember Bond seconded the motion. The motion passed unanimously.

PRESENTATIONS

F. Presentation: Council-Manager Relations

City Manager Rebecca Polizzotto led Council through a PowerPoint presentation reviewing the Council-Manager form of government and successful Council-Manager relations.

CONSENT AGENDA

- G. City Council Meeting Minutes of November 28, 2017**
H. City Council Meeting Minutes of December 5, 2017

Councilmember Cavaleri made a motion to approve the consent agenda. Councilmember Todd seconded the motion. The motion passed unanimously.

REPORTS

I. Mayor/Council

Mayor Pruitt reported that she attended the first interim Board meeting for Snohomish County 911 on January 1.

Mayor Pruitt reported on possible upcoming SERS governance changes.

Councilmember Bond thanked City Manager Polizzotto for her presentation tonight and stated that he is excited to be a part of this team going into 2018 with the City Manager's leadership.

Mayor Pro Tem Holtzclaw thanked Associate Planner Sherrie Ringstad and the Planning staff for their responsiveness and professionalism during his recent tree permit process.

Councilmember Todd reported that there is an open position on the Planning Commission and that he would like the Council to review City rules and stipulations for Board and Commission applicants, giving preference to residents that have a vested interest in the City. Councilmember Bond stated that while informal preference has been given to residents in the past, he didn't want to miss out on a truly gifted candidate that may happen to live just outside the City.

Councilmember Todd reported that he will be attending the EASC legislative kick-off breakfast tomorrow.

Councilmember Todd reported that the first SCC meeting of the year will be held on January 18.

Councilmember Todd reported that he will be attending Everett's State of the City on January 24.

Councilmember Todd reported that he will be attending AWC City Action Days in Olympia January 24-25.

J. City Manager

City Manager Rebecca Polizzotto reviewed the Council Planning Schedule.

City Manager Rebecca Polizzotto introduced Deputy Chief of Police Scott Eastman who began working at the City today.

AUDIENCE COMMUNICATION

- K.** Barbara Heidel, a Mill Creek resident, stated that she appreciated the City Manager's presentation tonight and appreciates the Council's acknowledgement of the public and the information she receives at Council meetings.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- L. Discuss potential litigation pursuant to RCW 42.30.110 (1)(i)

The meeting recessed to executive session at 8:00 p.m. for up to 30 minutes.

RECONVENE TO REGULAR SESSION


- M. The meeting reconvened to regular session at 8:29 p.m.

Mayor Pro Tem Holtzclaw made a motion directing the City Manager to prepare an expedited process under section 4.8 of the Governance Manual to fill vacant Council Position #1 and bring back to Council a proposal on January 9 for discussion and possible action. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:30 p.m.


Pam Pruitt, Mayor


Peggy Lauerman, City Clerk