



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, January 9, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

Jared Mead, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

- A. Herbie Martin, a Mill Creek resident, addressed the Council seeking to verify the date of Sean Kelly's resignation.

Terry Ryan, Snohomish County Councilmember, announced there is \$100,000 in the County's budget for the Exploration Park project. Mr. Ryan stated he has enjoyed working with City Manager Rebecca Polizzotto and is excited about the direction the City is going. Mr. Ryan also gave a brief update on adaptive traffic signals and dedicated bus lanes that will affect Mill Creek residents.

NEW BUSINESS

- B. Planning Commission Appointment

Mayor Pro Tem Holtzclaw stated that he, Councilmember Bond and Planning Commission Chair Stan Eisner interviewed eight candidates for the vacant Planning Commission Appointment and recommend Brian Hyatt to fill the vacancy.

Mayor Pro Tem Holtzclaw made a motion to appoint Brian Hyatt to fill a mid-term vacancy on the Planning Commission, expiring in April 2019. Councilmember Bond seconded the motion. The motion passed unanimously.

- C. Amendment to the Interlocal Agreement Between the City of Mill Creek and the City of Lynnwood for Jail Services

City Manager Rebecca Polizzotto reviewed cost increases and the anticipated impact of the increases on the City. City Manager Polizzotto stated that while the City has an ongoing need for a place to house prisoners, the fees will be reviewed in the new biennium.

Councilmember Todd made a motion to authorize the City Manager to sign the amended Interlocal Agreement between the City of Mill Creek and the City of Lynnwood for jail services. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

STUDY SESSION

- D. Update Mill Creek Municipal Code 12.12.165 - Smoking in Parks

City Manager Rebecca Polizzotto reviewed the current Mill Creek Municipal Code section regarding the prohibition of tobacco use in the Mill Creek Sports Park. City Manager Polizzotto stated that the City received a request from the Snohomish County Health District to revisit the code and prohibit tobacco use in all City parks as other cities in the county have done. Council engaged in discussion. City Manager Polizzotto will have City staff research practices of other Cities in Snohomish County and will bring additional information back to Council by Spring.

- E. Public Records Access; New Management Rules and Policies; New MCMC Chapter Establishing Administrative Authority and Regulations

City Manager Rebecca Polizzotto stated that as the City matures, a formalized process governing the way in which the City handles public records requests is needed. The City Manager introduced City Attorney Scott Missall who gave an overview of the rules put forth in the policy and structure of the ordinance. The Council engaged in discussion. The City Manager will bring a final draft back to Council for adoption.

CONSENT AGENDA

- F. Approval of Checks #57906 through #58003 and ACH Wire Transfers in the Amount of \$173,722.88
(Audit Committee: Councilmember Bond and Councilmember Cavaleri)
- G. Payroll and Benefit ACH Payments in the Amount of \$491,285.04
(Audit Committee: Councilmember Bond and Councilmember Cavaleri)
- H. City Council Meeting Minutes of December 12, 2017
- I. City Council Meeting Minutes of December 18, 2017

Councilmember Cavaleri made a motion to approve the consent agenda. Councilmember Bond seconded the motion. The motion passed unanimously.

REPORTS

J. Mayor/Council

Mayor Pruitt reported that she will be attending the official Arena Sports grand opening celebration on January 25.

Councilmember Cavaleri reported that he attended the Parks & Recreation Board meeting on January 3.

Councilmember Todd reported that he will be attending the SCC meeting and annual elections on January 18. He encouraged Council attendance to hear guest speaker Sue Rahr, Criminal Justice Training Commission Executive Director.

Councilmember Todd reported that he will be attending an Everett Public Schools meeting later in the month focused on achievement results and upcoming bond issues. Councilmember Todd reminded Council to vote.

K. City Manager

- Proposed Council Appointment Process
- Council Planning Schedule

City Manager Polizzotto reviewed the [draft Mill Creek City Council Position #1 Application Packet](#). Council engaged in discussion. After agreed edits are made to the application packet, the City Manager will move forward with the recruitment process and update the Council Planning Schedule to reflect candidate interviews to be held February 6.

AUDIENCE COMMUNICATION

- L. Fred Fillbrook, a Mill Creek resident, stated he is happy that the Council did not approve the ordinance prohibiting tobacco use in all City parks because enforcement would be an issue.

Wil Nelson, a Mill Creek resident, stated that he does not believe the City has much of a problem with smoking in parks.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- M. The meeting recessed to executive session at 7:50 p.m. for up to 30 minutes to discuss potential litigation pursuant to RCW 42.30.110 (1)(i)

RECONVENE TO REGULAR SESSION

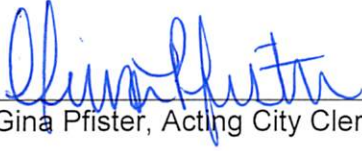
- N. The meeting reconvened to regular session at 8:10 p.m. No action was taken.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:10 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk