



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, October 23, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Jared Mead, Councilmember

John Steckler, Councilmember

Councilmembers Absent:

Mark Bond, Councilmember

Councilmember Cavaleri made a motion to excuse Councilmember Bond due to vacation. Councilmember Mead seconded the motion. The motion passed unanimously.

AUDIENCE COMMUNICATION

A. Public comment on items on or not on the agenda.

David Lee, owner and developer of Clock Tower Self Storage in Mill Creek, expressed his frustration with the litter and loitering on the trail on the north end of the storage facility; and is concerned about his liability as he is required to maintain it.

Jennifer Pawlowsci, a Mill Creek resident, expressed concern over congestion, overcrowding and possible strain on emergency services that would come with the development of The Farm.

Wil Nelson, a Mill Creek resident, echoed the comments of Ms. Pawlowsci and let Council know that he is in disagreement with The Farm development.

OLD BUSINESS

B. Capital Improvement Plan

Interim City Manager Bob Stowe explained the increased dollar amount of the Capital Improvement Plan (CIP) since last reviewed by Council. City Manager Stowe reviewed and responded to the 14 issues identified by Council during the October 9 study session and reviewed the proposed Opportunity Fund in detail.

Council engaged in discussion.

Mayor Pro Tem Holtzclaw made a motion to approve Ordinance 2018-837, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, ADOPTING A REVISED AND UPDATED 6-YEAR CAPITAL IMPROVEMENT PLAN FOR YEARS 2019-2024 IN ACCORDANCE WITH THE CITY'S BIENNIAL BUDGET PROCESS, COMPREHENSIVE PLAN, AND GROWTH MANAGEMENT ACT. Councilmember Steckler seconded the motion. The motion passed unanimously.

NEW BUSINESS

C. Yakima County Technology Services Inter-Local Agreement

Interim City Manager Bob Stowe briefed Council on the City's data backup system and secondary backup appliance. City Manager Stowe reviewed best practices and the need to locate the secondary backup in a geographically diverse location. IT Manager James Busch answered questions from Council.

Councilmember Cavaleri made a motion to authorize the City Manager to execute the Interlocal Agreement with Yakima County Technology Services. Councilmember Todd seconded the motion. The motion passed unanimously.

STUDY SESSION

D. Panhandling Issues

Police Chief Greg Elwin reviewed the City's primary issues related to panhandling including homelessness in general, public sleeping, and traffic interference and the tools available to the police department that would address the concerns of the community while protecting the rights of all citizens.

Council engaged in discussion. Police Chief Elwin and City Attorney Scott Missall answered questions from Council.

E. Ordinance Updating the City of Mill Creek Traffic Mitigation Fee Program - 2018

Director of Public Works & Development Services Gina Hortillosa briefed Council on traffic mitigation fees and how they are calculated. Director Hortillosa explained that the proposed update utilizes the same methodology that was utilized previously and supplies new input values for the variables of the formula that control the amount of the fee.

Director Hortillosa introduced Perteet Engineering consultants Peter De Boldt and Mike Hendrix who walked Council through a PowerPoint presentation that explained traffic mitigation fees in detail, eligible projects for mitigation fees, process for development of revised fee, and results of analysis and recommended fee.

CONSENT AGENDA

- F. Approval of Checks #59269 through #59272 and ACH Wire Transfers in the Amount of \$1,286,241.30
(Audit Committee: Mayor Pruitt & Mayor Pro Tem Holtzclaw)
- G. Payroll and Benefit ACH Payments in the Amount of \$227,213.97
(Audit Committee: Mayor Pruitt & Mayor Pro Tem Holtzclaw)

Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

REPORTS

H. Mayor/Council

Mayor Pruitt reported that she met with Dr. Singh from Edmonds Community College to discuss ways for them to be more involved in the community.

Mayor Pruitt reported that she met with Everett Public Schools Superintendent Dr. Gary Cohn to discuss upcoming bond issues.

Mayor Pruitt reported that she and Councilmember Todd attended the AWC Legislative Update.

Councilmember Steckler reminded Council of the upcoming Shred-It event and encouraged them to attend.

Councilmember Mead reported that he and Councilmember Todd attended an event at Paine Field and toured the new facility.

Mayor Pro Tem Holtzclaw reported that he met with Everett Public Schools Superintendent Dr. Gary Cohn to discuss upcoming bond issues.

Mayor Pro Tem Holtzclaw reminded Council of the upcoming Trunk-or-Treat event and encouraged them to attend.

Councilmember Todd reported that he and Mayor Pruitt attended the AWC Legislative Update and encouraged Council to read the [handout](#) he provided.

Councilmember Todd encouraged Council to attend the Snohomish County Cities (SCC) legislative priorities brainstorming session on November 15 and to think about issues that would be impactful to the City and Region.

Councilmember Todd reported that the first part of ST3 light rail work is currently underway and will provide freeway ramp routes for buses.

Councilmember Todd reported on his visit to the new Paine Field facility.

- I. City Manager
 - Council Planning Schedule
- J. Staff
 - Pursuit Policy
 - Party in the Parks Recap
 - Q3 2018 Financial Reports

AUDIENCE COMMUNICATION

- K. Public comment on items on or not on the agenda.

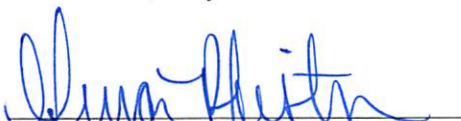
Ron Christensen, a Mill Creek resident, would like panhandlers in the City be required to obtain a peddlers permit.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 7:43 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk