



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, November 6, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*

*Brian Holtzclaw, Mayor Pro Tem*

*Vince Cavaleri, Councilmember*

*Mike Todd, Councilmember*

*Mark Bond, Councilmember*

*Jared Mead, Councilmember*

*John Steckler, Councilmember*

Councilmembers Absent:

### AUDIENCE COMMUNICATION

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A. Public comment on items on or not on the agenda.

Didrik Voss, a Mill Creek resident, asked Council to establish a surface water study group to look at public and private surface water systems, and would like the City to take over maintenance responsibilities for the ponds in MCCA.

Barbara Heidel, a Mill Creek resident, asked Council to consider seniors in the budget process and read a [letter](#) that was given to the City Clerk to be entered into record.

### PUBLIC HEARING

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B. 2019-2020 Preliminary and Proposed Biennial Budget

Mayor Pruitt opened the public hearing at 6:07 p.m.

Interim City Manager Bob Stowe gave Council an overview of the preliminary budget and stressed the importance of the upcoming budget decisions and explained how the budget represents some of the most important and impactful policy decisions Council

can make. City Manager Stowe led Council through a [PowerPoint](#) presentation highlighting revenues, expenses, staffing levels and the budget schedule.

Mayor Pruitt opened the public comment portion of the hearing. There were no comments from the audience.

Council engaged in discussion.

Mayor Pruitt closed the public hearing at 6:31 p.m.

## **OLD BUSINESS**

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### **C. Adoption of Ordinance Updating the City of Mill Creek Traffic Mitigation Fee Program**

Director of Public Works and Development Gina Hortillosa gave Council a brief overview of the proposed fee and explained that the proposed Ordinance is in congruence as presented with what was presented at the study session held during the last Council meeting as well as the adopted Traffic Improvement Plan (TIP).

**Councilmember Steckler made a motion to adopt Ordinance 2018-838, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON REVISING THE TRAFFIC MITIGATION PROGRAM USED FOR ASSESSING TRAFFIC MITIGATION FEES; ADOPTING NEW TRAFFIC MITIGATION FEE ASSESSMENTS; AND ESTABLISHING AN EFFECTIVE DATE. Councilmember Bond seconded the motion. The motion passed unanimously.**

## **STUDY SESSION**

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### **D. Agreement with Executive Search Firm for City Manager Recruitment**

Interim City Manager Bob Stowe reviewed the previously discussed City Manager recruitment process and subsequent Request for Proposal (RFP). City Manager Stowe stated that he sent the RFP to eleven executive search firms and five of those firms responded. City Manager Stowe provided Council with a [draft scoring sheet](#) based on criteria in the RFP, answers from firms, and personal knowledge of the firms.

Council engaged in discussion and determined more time would be needed to select a firm. City Manager Stowe suggested a committee be formed to further look at the RFP's and contact additional references. The newly comprised committee will consist of City Manager Stowe, Mayor Pruitt, Councilmember Todd and Councilmember Steckler; they will report back to Council at the November 13 City Council meeting.

### **E. Surface Water Rates**

Director of Public Works & Development Services Gina Hortillosa provided context of the upcoming FCS Group presentation and explained that the prepared complex model has 3 major components; assumptions, revenues, and expenditures. Director Hortillosa reviewed elements of the proposed rate increase necessary to address the aging surface water infrastructure.

Sergey Tarasov & John Ghilarducci with FCS Group walked Council through a Surface Water Rate Study PowerPoint presentation that detailed City surface water goals, current state, rate history, revenue requirements, the rate setting process, fiscal policies, assumptions, alternatives, key components, funding, and next steps.

## REPORTS

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### F. Mayor/Council

Councilmember Steckler reported that he enjoyed his first experience at Treats on Main and Trunk-or-Treat.

Councilmember Steckler reported that the Mill Creek Kiwanis club teamed up with students from Jackson High School and City maintenance crews to work on landscaping surrounding the Veterans Monument in preparation for the Veterans Day Commemorative Ceremony.

Councilmember Steckler reported that the Shred-It event was a success and thanked the community and businesses that helped put it together.

Mayor Pro Tem Holtzclaw asked Director of Public Works & Development Services Gina Hortillosa to find out if the State plans on replacing the reflective road markings on 132nd/128th as it's difficult to see lane markings at night while it's raining.

### G. City Manager

- Council Planning Schedule

Interim City Manager Bob Stow reminded Council to RSVP for the Veterans Day events by Thursday, November 8.

### H. Staff

- Design Review Board Meeting Minutes of August 16, 2018
- Art & Beautification Board Meeting Minutes of September 12, 2018

## AUDIENCE COMMUNICATION

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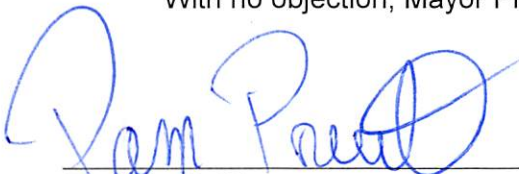
### I. Public comment on items on or not on the agenda.

Greg Chandra, a Mill Creek resident, asked Council to prioritize economic revitalization over residential units.

## ADJOURNMENT

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With no objection, Mayor Pruitt adjourned the meeting at 8:10 p.m.



Pam Pruitt, Mayor



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Gina Pfister, Acting City Clerk