



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, June 5, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

*Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mike Todd, Councilmember
Mark Bond, Councilmember
Jared Mead, Councilmember
John Steckler, Councilmember*

Councilmembers Absent:

AUDIENCE COMMUNICATION

- A. John Cook, a Mill Creek resident, expressed his frustration with conditions of City parks, especially Heron Park and Cougar Park.

PRESENTATIONS

- B. AWC Center for Quality Communities Scholarship Nominee Check Presentation

Councilmember Todd reviewed the AWC Center for Quality Communities Scholarship nomination and selection process. Councilmember Todd highlighted the qualifications of local student Mackenzie Ryan and presented her with a \$500 scholarship for being selected as the City of Mill Creek 2018 nominee.

- C. Mill Creek Youth Advisory Board Senior Recognition

Recreation Coordinator Kristen Rasmussen shared a PowerPoint presentation highlighting projects and events the Youth Advisory Board (YAB) has participated in this year. Recreation Coordinator Rasmussen noted that during the 2017-2018 school year, the YAB members contributed more than 1,600 hours of volunteer service to the

community. Recreation Coordinator Rasmussen individually recognized the graduating seniors and Mayor Pruitt presented them with a certificate of appreciation.

OLD BUSINESS

D. Art & Beautification Board Utility Box Update

Director of Communications & Marketing Joni Kirk reviewed the Art & Beautification Board's plan to have utility boxes around the City wrapped in vinyl artwork. Director Kirk explained the concept, design process, vendor selection, and the need to increase funding to execute the project. Art & Beautification Board Chair Matt Buchanan reiterated the need to increase funding and gave several examples of benefits that come from wrapping the boxes including a reduction in graffiti. Council engaged in discussion and agreed to proceed with wrapping the utility boxes in one location, and stay within the \$5000 budget. Council requested an update at a future meeting on citizen feedback, local school involvement, and the finances behind the Municipal Arts fund.

NEW BUSINESS

E. 35th Ave SE Reconstruction Project Addendum No. 7 to Contract 2013-1091

Director of Public Works & Development Services Gina Hortillosa reviewed KPFF's role as the engineer of record and briefed Council on the tasks included in the addendum for design services during the construction phase of the project.

Mayor Pro Tem Holtzclaw made a motion to authorize the City Manager or Mayor to execute Addendum No. 7 to Contract 2013-1091 for professional services with KPFF Consulting Engineers in an amount not to exceed \$20,000. Councilmember Todd seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- F. City Council Meeting Minutes of April 10, 2018
- G. City Council Meeting Minutes of April 24, 2018
- H. City Council Meeting Minutes of April 26, 2018
- I. City Council Meeting Minutes of May 1, 2018

Councilmember Cavaleri made a motion to approve the consent agenda. Councilmember Mead seconded the motion. The motion passed unanimously.

REPORTS

J. Mayor/Council

Councilmember Steckler reported that he attended a meeting at Jackson High School that focused on potential solutions for overcrowding.

Mayor Pro Tem Holtzclaw requested a status update on the downed pole at 35th & 148th. Director Hortillosa stated that staff is in the process of getting quotes and is coordinating with the finance department on insurance reimbursement but does not

have a schedule as of now.

Councilmember Todd reported that he enjoyed the Memorial Day events and thanked staff for their hard work.

Councilmember Todd reported that he attended the City's inaugural farmers market.

Councilmember Todd reported that he attended the PSRC annual meeting and voted on behalf of the City. Councilmember Todd encouraged Council to read the PSRC annual report and will be emailing them all a link where they can do so.

Councilmember Todd reported that he's attending the AWC Annual Business Meeting and would like Council to make a motion designating him as a voting delegate to vote on important city issues like bylaw amendments and the Board of Directors.

Councilmember Bond reported that he shares resident concerns over City park conditions and would like staff to update Council on the situation and proposed solutions at the next Council meeting.

Mayor Pruitt reported that the updated Council Planning Schedule is included in the packet.

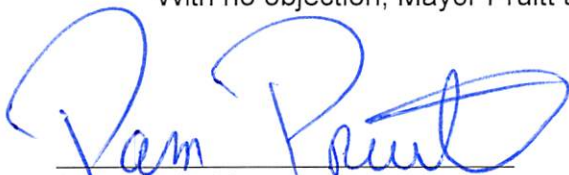
Mayor Pro Tem Holtzclaw made a motion to designate Councilmember Todd as the voting delegate for the AWC Annual Business Meeting. Councilmember Mead seconded the motion. The motion passed unanimously.

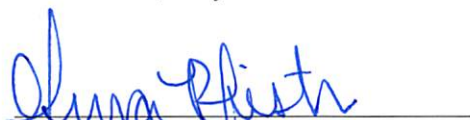
AUDIENCE COMMUNICATION

- K. Barbara Heidel, a Mill Creek resident, thanked City staff for a fun farmers market grand opening and looks forward to the market's growth. Ms. Heidel stated that she enjoyed the Memorial Day events.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 7:03 p.m.


Pam Pruitt, Mayor


Gina Pfister, Acting City Clerk