



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, July 3, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*

*Vince Cavaleri, Councilmember*

*Mike Todd, Councilmember*

*Mark Bond, Councilmember*

*Jared Mead, Councilmember*

*John Steckler, Councilmember*

Councilmembers Absent:

*Mayor Pro Tem Holtzclaw*

**Councilmember Cavaleri made a motion to excuse Mayor Pro Tem Holtzclaw due to vacation. Councilmember Steckler seconded the motion. The motion passed unanimously.**

### AUDIENCE COMMUNICATION

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- A. There were no comments from the audience.

### NEW BUSINESS

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- B. Ratifying the 2017 Update to the 2005 Water Resource Inventory Area (WRIA) 8 Chinook Salmon Conservation Plan

Interim City Manager Bob Stowe explained the City's cost sharing partnership with WRIA 8 and stated that the City's proportional cost of \$6723 is included in the 2018 budget.

City Manager Stowe introduced Director of Public Works & Development Services Gina Hortillosa who reviewed the purpose of WRIA 8 and explained the key differences in the addendum vs. the original plan, including new habitat goals and

updated strategies to meet salmon recovery goals. Councilmember Mead commented that the City's share is \$300 less than the portion under the original plan. Council engaged in discussion.

**Councilmember Mead made a motion to adopt Resolution 2018-573, ratifying the 2017 update to the 2005 WRIA 8 Chinook Salmon Conservation Plan. Councilmember Todd seconded the motion. The motion passed unanimously.**

- C. Ordinance Amending the Mill Creek Municipal Code Relating to Final Plat Approval Authority and Process

Interim City Manager Bob Stowe explained that the ordinance would allow for the administrative approval of final plats that is consistent with the preliminary plats approved by the hearing examiner. City Manager Stowe introduced Planning Manager Tom Rogers who briefed Council on the current approval authority and process and explained how the proposed changes would streamline the final plat approval process. Council engaged in discussion. City Attorney Scott Missall answered questions from Council.

**Councilmember Mead made a motion to approve Ordinance #2018-829, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, RELATING TO FINAL PLAT APPROVAL AUTHORITY AND PROCESS; AMENDING PROVISIONS OF MILL CREEK MUNICIPAL CODE CHAPTERS 14.01 (INTRODUCTION), 14.03 (JURISDICTION AND SCOPE OF AUTHORITY), 14.11 (APPEALS), AND 16.04 (PLATS); AND ESTABLISHING AN EFFECTIVE DATE. Councilmember Todd seconded the motion. Councilmembers Steckler and Cavaleri opposed. The motion passed 4-2-0.**

- D. Proposed Amendments to the Mill Creek Municipal Code Designating the Hearing Examiner to Serve in the Place of the Board of Appeals, Disband the Board of Appeals/Adjustment, and Establish Criteria to be used by the Hearing Examiner

Interim City Manager Bob Stowe introduced Planning Manager Tom Rogers who summarized the three objectives of the proposed ordinance. Planning Manager Rogers gave examples of challenges faced by maintaining the Board of Appeals and briefed Council on the Hearing Examiner's roles and duties, and stated that staff has worked with the City Attorney to prepare specific criteria for Hearing Examiner decisions. Council engaged in discussion. City Attorney Scott Missall answered questions.

**Councilmember Todd made a motion to approve Ordinance 2018-830, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, AMENDING VARIOUS SECTIONS OF THE MILL CREEK MUNICIPAL CODE TO TRANSFER AND ASSIGN THE DUTIES AND RESPONSIBILITIES OF THE BOARD OF APPEALS/ADJUSTMENT TO THE MILL CREEK HEARING EXAMINER; DISBAND THE BOARD OF APPEALS/ADJUSTMENT; ESTABLISH DECISION CRITERIA TO BE USED BY THE HEARING EXAMINER IN PERFORMING THE EXAMINER'S DUTIES; MAKE CERTAIN HOUSEKEEPING AMENDMENTS TO CORRECT SCRIVENER'S ERRORS; AND ESTABLISHING AN EFFECTIVE DATE. Councilmember Mead seconded the motion. Councilmember Cavaleri opposed. The motion passed 5-1-0.**

## **REPORTS**

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### **E. Mayor/Council**

Mayor Pruitt reported that she attended the grand opening for the HomeStreet bank remodel in the Town Center.

Mayor Pruitt reported that she attended the AR Workshop grand opening and launch party.

Mayor Pruitt reported that she attended the ClubPilates grand opening.

Councilmember Todd reported that he attended the AWC Annual Conference and enjoyed the sessions offered.

Councilmember Todd asked staff to confirm that Puget Sound Energy's temporary pavement patches will meet the City's pavement restoration standards once all the gas lines have been replaced.

Councilmember Todd reminded Council that the next Snohomish County Cities (SCC) meeting is July 19 in Edmonds and encouraged Council to attend.

### **F. City Manager**

Interim City Manager Bob Stowe reviewed the Council Planning Schedule.

## **AUDIENCE COMMUNICATION**

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- G.** Karen Brandon, a Mill Creek resident, acknowledged Mayor Pro Tem Holtzclaw's quotes in the June 22 Herald article regarding City expenditures and encouraged Council to be aware of all policies coming from the City Manager's office.

## **RECESS TO EXECUTIVE SESSION**

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*(Confidential Session of the Council)*

- H.** At 7:03 p.m. Council recessed to executive session for up to 45 minutes to:
- Discussion of the performance of a public employee per RCW 42.30.110(1)(g)
  - Discuss potential litigation pursuant to RCW 42.30.110(1)(i)

No action was taken.

## **RECONVENE TO REGULAR SESSION**

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- I.** The meeting reconvened to regular session at 7:45 p.m.

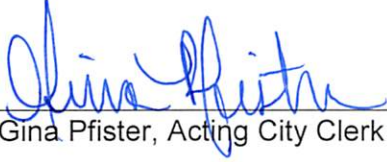
## **ADJOURNMENT**

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With no objection, Mayor Pruitt adjourned the meeting at 7:45 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk