



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, July 9, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the Council Meeting and document actions taken by City Council.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Mark Bond, Councilmember

Mike Todd, Councilmember

Vince Cavaleri, Councilmember

John Steckler, Councilmember

Stephanie Vignal, Councilmember

Councilmembers Absent:

Councilmember Steckler participated in the meeting via phone.

AUDIENCE COMMUNICATION

A. Public comment on items on or not on the agenda

Will Nelson, a Mill Creek resident, commented on the rectangular rapid flashing beacons (RRFB) project. Mr. Nelson also expressed that he does not want to see painted bike lanes on Village Green Drive.

PRESENTATIONS

B. Rectangular Rapid Flashing Beacons (RRFB) Replacement Project

Supervising Engineer Matthew Feeley presented to Members of Council information regarding the Rectangular Rapid Flashing Beacons (RRFB) Replacement Project with

the purpose of increasing operational reliability to the solar powered RRFB's and replacing it with hardwired electrical components.

The presentation included the following:

- Project background - existing RRFBs are unreliable during the fall and winter months due to lack of sunlight.
- Project scope - includes RRFB replacement, ADA complaint curb ramps, and evaluation of safety.
- Project funding - includes the Complete Streets Grant funds from the Washington Transportation Improvement Board (TIB) with no city match.
- Potential projects with remaining funds
- Next steps.

Council engaged in discussion.

OLD BUSINESS

C. Server Upgrades

IT Manager James Busch updated Members of Council regarding the Server Upgrade Project. The presentation included the following:

- Existing server infrastructure
- Reasons for upgrading
- Options
- Budget
- Best Solution and recommendation.

Council engaged in discussion.

Councilmember Todd made a motion to authorize the City Manager to issue a purchase order to CDWG in an amount not to exceed \$50,298.50; providing for a 3-Node Nutanix NX-1365-G6-4114 server cluster with 60 processor cores, 384GB RAM, 30TB Raw Storage, 3 year service agreement, and installation.

Councilmember Bond seconded the motion. The motion passed 5-2-0 with Mayor Pruitt and Councilmember Cavaleri opposed.

NEW BUSINESS

D. Snohomish County Supplemental Work Order for On-Call Backup/Emergency IT Services

IT Manager James Busch briefed Members of Council on the proposal to partner with Snohomish County for backup/emergency Information Technology services by entering into a Supplemental Work Order (SWO) agreement with Snohomish County.

Council engaged in discussion.

Councilmember Todd made a motion to authorize the City Manager to sign Snohomish County Supplemental Work Order #SWO-03-19 COMC. Councilmember Vignal seconded the motion. The motion passed unanimously.

STUDY SESSION

- E. East Gateway Urban Village (EGUV) Spine Road West Connection (Phase 1) - Professional Services Contract

Director of Public Works & Development Services Gina Hortillosa facilitated a study session to update Members of Council on Phase 1 of the East Gateway Urban Village (EGUV) Spine Road West Connection Contract. Director Hortillosa provided a PowerPoint presentation on the proposed [professional services agreement](#) with Gray and Osborne for engineering and right-of-way services which detailed:

- Project background - purpose and need - safety, mobility, and connectivity
- Consultant contract scope of services - right-of-way, surface water review, and pedestrian easement
- Next steps - award of contract, survey and appraisals, negotiations and offers, and closing process

Council engaged in discussion. The contract award will be presented at the next City Council Meeting on July 23, 2019.

Mayor Pro Tem Holtzclaw made a motion to extend the meeting to 9:00 p.m. Councilmember Todd seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- F. Approval of Checks #60511 through #60572 and ACH Wire Transfers in the Amount of \$488,439.96
(Audit Committee: Councilmember Vignal and Councilmember Todd)
[Check Vouchers](#)
- G. Payroll and Benefit ACH Payments in the Amount of \$221,525.12
(Audit Committee: Councilmember Vignal and Councilmember Todd)
[Payroll Vouchers](#)

Councilmember Vignal made a motion to approve the consent agenda. Councilmember Todd seconded the motion. The motion passed unanimously.

REPORTS

- H. Mayor/Council

Councilmember Cavaleri reported on the Parks Board tour to assess the needs of local parks.

Mayor Pro Tem Holtzclaw reported that Housing Affordability Regional Task Force (HART) Executive Director, Chris Collier, would like to speak to Council regarding

regional housing issues. Councilmember Vignal will attend next week's meeting in Mayor Pro Tem Holtzclaw's place.

Councilmember Todd reported that the upcoming Mill Creek Festival still has many volunteer opportunities and encouraged staff, council and the community to help.

- I. City Manager
 - [Council Planning Schedule](#)

City staff commented on the upcoming Mill Creek Festival and encouraged people to stop by the City o Mill Creek's booth.

AUDIENCE COMMUNICATION

- J. Public comment on items on or not on the agenda

Jon Ramer, a Mill Creek Resident, thanked Councilmember Steckler and Police Chief Elwin for joining him on the 7/2/19 visit to the USS Ralph Johnson. Mr. Ramer also invited Members of Council and City Staff to join him and the Crew of the USS Ralph Johnson to a BBQ in mid-September.

At 8:52 p.m. Councilmember Todd made a motion to extend the meeting up to 9:30 p.m. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

RECESS TO EXECUTIVE SESSION

(Confidential session of the Council)

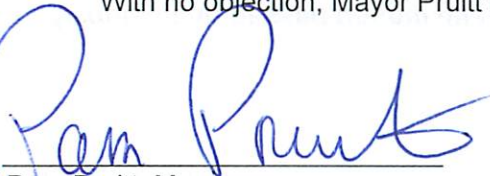
- K. **At 8:55 p.m. Council recessed to executive session until 9:30 p.m. to discuss the performance of a public employee pursuant to RCW 42.30.110(1)(g). Executive session concluded at 9:26 p.m.**

RECONVENE TO REGULAR SESSION


- L. **At 9:27 p.m. the meeting reconvened to regular session.**

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 9:27 p.m.



Pam Pruitt, Mayor



Naomi Fay, Interim City Clerk