



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, February 25, 2020

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the Council Meeting and documents any action taken at the Council Meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- A. Led by Spencer Terry from Maltby Troop 39 accompanied by his father Randy Terry, Assistant Scout Master.

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

John Steckler, Councilmember

Councilmembers Absent:

Brian Holtzclaw, Mayor Pro Tem

Stephanie Vignal, Councilmember

- B. **Councilmember Bond made a motion to excuse Mayor Pro Tem Holtzclaw and Councilmember Vignal due to scheduling conflicts. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

AUDIENCE COMMUNICATION

- C. No public comments this evening.

NEW BUSINESS

- D. Seattle Hill Road Preservation Project (18-PAVE-03) Award Construction Contract (*Gina Hortillosa, Director of Public Works & Development Services*)

Gina Hortillosa & Matthew Feeley briefed members of Council on the Seattle Hill Road Pavement Preservation Project and the awarded construction contract to Kamins Construction in an amount not to exceed \$1,212,917.28.

The scope of the project includes:

- A two inch grind & overlay between Village Green Dr. & 35th Ave. SE
- Replace damaged median curbs

- Upgrade ADA curb ramps
- Install accessible pedestrian signal at two signalized intersections

Project Funding includes:

- A Federal Grant in the amount of \$720,000
- Local REET Funds in the amount of \$1,135,000

The total construction budget is in the amount of \$1,855,000.

Council engaged in a discussion and a Q&A.

Councilmember Todd made a motion to authorize the City Manager to execute a contract with Kamins Construction for the construction of the Seattle Hill Road Preservation Project in an amount not to exceed \$1,212,917.28.

Councilmember Steckler seconded the motion. The motion passed unanimously.

- E. Interlocal Agreement (ILA) between Alderwood Water and Wastewater District and the City Of Mill Creek Regarding the Seattle Hill Road Pavement Preservation Project

(Gina Hortillosa, Director of Public Works and Development Services and Matthew Feeley, City Supervising Engineer)

Gina Hortillosa briefed members of Council on the Interlocal Agreement (ILA) between Alderwood Water & Wastewater District and the City of Mill Creek regarding the Seattle Hill Road Pavement Preservation Project. City Staff recommends that the City Manager be authorized to execute the ILA in order for the City of Mill Creek to be reimbursed by the District for 100% of the costs associated with the utility adjustment work related to water valves and sewer manhole covers.

Council engaged in discussion and a Q&A.

Councilmember Todd made a motion to authorize the City Manager to execute an Interlocal Agreement with Alderwood Water and Wastewater District for utility adjustment work related to water valves and sewer manhole covers in an amount not to exceed \$34,701.75. Councilmember Cavaleri seconded the motion. Councilmember Steckler wanted clarification regarding Councilmember Todd's motion. Gina Hortillosa clarified that the recommendation is to authorize the City Manager to execute the agreement in order for the City of Mill Creek to be reimbursed for 100% of the costs. She further clarified that reimbursement amounts are based on actual contract costs and referred the Council to noting the proposed motion at the top of the agenda summary. The motioned failed.

Councilmember Todd made a motion to authorize the City Manager to execute an Interlocal Agreement (ILA) with Alderwood Water and Wastewater District. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

- F. Police Department Update to Council regarding Data Metrics for two (2) Police Cruiser Purchases from Approved Budget
(Scott Eastman, Acting Chief of Police)

Acting Chief Scott Eastman provided members of City Council with an update on the current state of the Police Departments Fleet and the data metrics for the purchase of two police cruisers from the 2019-2020 Approved Mid-Biennial Budget Amendment. Acting Chief Eastman provided the process and analysis for purchasing new vehicles as well as the briefed Members of Council of the Police Department's short and long term goals.

Council engaged in discussion and expressed interest in continuing discussion in a City Council Study Session at a future Council Meeting.

- G.** Snohomish County Arts Commission Small Grant Opportunity
(Michael Ciaravino, City Manager & Meredith Cook, Communications and Marketing Coordinator)

City Manager Michael Ciaravino and Meredith Cook, Communications & Marketing Coordinator, briefed Members of City Council on the Snohomish County Arts Commission Small Grant Opportunity and requested that the Council authorize the City Manager to apply for a grant opportunity in the amount of \$2,000 to the Snohomish County Arts Commission.

Council engaged in a discussion.

Councilmember Steckler made a motion to authorize the City Manager to apply for the Snohomish County Arts Commission Grant in the amount of \$2,000. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- H.** Approval of Checks # 61485 through # 61546 and ACH Wire Transfers in the Amount of \$156,471.18.
(Audit Committee: Councilmember Bond and Mayor Pruitt in Councilmember Vignal's stead)
- I.** Payroll and Benefit ACH Payments in the Amount of \$317,226.43
(Audit Committee: Councilmember Bond and Mayor Pruitt in Councilmember Vignal's stead)
- J.** City Council Meeting Minutes of February 11, 2020.

Councilmember Cavaleri made a motion to approve the consent agenda. Councilmember Bond seconded the motion. The motion passed unanimously.

REPORTS

- K.** Mayor/Council
Mayor Pruitt thanked Councilmember Vignal for her being extremely thorough in reviewing the invoices when she requested more information regarding repair costs for a damaged City fence. City Staff will investigate whether a police report was generated to find the person responsible for damages.

Mayor Pruitt reported that she and Councilmember Vignal will be attending Economic Alliance Snohomish County (EASC) event for an economic forecast presentation on the economic trends followed by a panel discussion with industry experts. The event was presented on Wednesday, Feb. 26, 2020 by Banner Bank.

Councilmember Todd reported that the City of Mill Creek was represented at the Economic Alliance Snohomish County Legislative Day and gave an update to City Council.

Councilmember Todd also updated City Council on Community Transit's outreach efforts to the public regarding scheduling and transportation routes as well as how Community Transit and Sound Transit plan to address congestion issues and other transportation challenges.

- L. City Manager
 - Council Planning Schedule
- M. Staff
 - Report, etc.

AUDIENCE COMMUNICATION

- N. No public comments on items on or not on the agenda were given.

RECESS TO EXECUTIVE SESSION

- O. The meeting recessed to executive session at 7:39 p.m. for 15 minutes to discuss potential litigation pursuant to RCW 42.30.1101(i) and ended at 7:54 p.m.

RECONVENE TO REGULAR SESSION

- P. The meeting reconvened to regular session at 7:54 p.m..

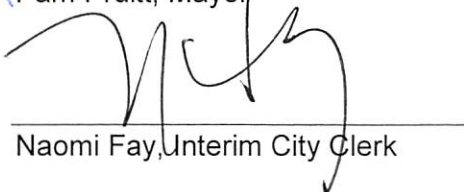
Councilmember Cavaleri made a motion to authorize the release and settlement agreement with McClung Construction Company who was contracted to perform work on the 35th Avenue Reconstruction Project. Councilmember Bond seconded the motion. The motion passed unanimously.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 7:56



Pam Pruitt, Mayor



Naomi Fay, Interim City Clerk