



**CITY OF MILL CREEK  
DESIGN REVIEW BOARD MEETING MINUTES  
December 19, 2019**

Draft

**DRB Members:**

Dave Gunter, Chair  
David Hambelton, Vice Chair  
Tina Hastings  
Diane Symms  
Beverly Tiedje

Development Services Staff:  
Christi Schmidt, Senior Planner  
Sherrie Ringstad, Associate Planner

**I. CALL TO ORDER:**

Chair Gunter called the meeting to order at 5:14 p.m.

**II. ROLL CALL:**

All members were present as noted above.

**III. MINUTES:**

A. Minutes of November 21, 2019

**MOTION: Member Tiedje moved, seconded by Member Hastings, to approve the November 21, 2019 minutes as presented. The motion was approved unanimously.**

**IV. WORK SESSION:**

Smart Stop Self-Storage -- Monument Sign

Senior Planner Schmidt noted that the project before the Board for review is a freestanding sign for Smart Stop Self-Storage. The business was formerly known as Clock Tower Self-Storage. The new owner is rebranding the business and installing new wall signs as well as the proposed monument sign. She stated that the wall signs are being reviewed administratively by staff. Ms. Schmidt's presentation included an aerial photo, existing

site photos, a review of sign design criteria, and a description of the proposed sign and noting it's consistency with the Mill Creek Municipal Code. The presentation ended with a staff recommendation for approval.

Chair Gunter asked if there were any comments or questions from the Board Members.

Member Hastings stated that she feels the proposed sign is too bright in color. The Board discussed the proposed sign color with opinions expressed on both sides of the issue. It was stated that the wall sign with the blue on the brick background was more pleasing. The brick moderates the impact of the blue. It was the opinion of several members that the white bands on the top and bottom are what makes the sign seem too bright. A compromised was suggested, that if the applicant changed the band color to more closely match the brick building, it would make the appearance of the sign more acceptable.

**MOTION: Vice Chair Hambelton moved, seconded by Member Symms, to approve the proposed monument sign for Smart Stop Self-Storage as conditioned in the staff report with the following additional condition:**

- **Change the color of the top and bottom band of the monument sign from white to a brick color to coordinate with the building color scheme and change the address numbers to white so they will show on the new darker band color.**

**The motion was approved unanimously.**

**IV. ADJOURNMENT:**

Chair Gunter adjourned the meeting with the consensus of the Board at 5:45 p.m.

Submitted by:

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Sherrie Ringstad, Associate Planner