

**CITY OF MILL CREEK  
PLANNING COMMISSION MEETING MINUTES  
May 21, 2020**

Draft

I. CALL TO ORDER:

Chair Eisner called the virtual meeting to order at 7:03 p.m.

II. ROLL CALL:

Chair Stan Eisner

Vice Chair Matthew Nolan

Commissioner April Berg (7:05 p.m.)

Commissioner Brian Hyatt

Commissioner Daniel Mills

Commissioner Nicolas Marin

Commissioner Dennis Teschlog

Staff:

Tom Rogers, Planning Manager

Christi Schmidt, Senior Planner

Sherrie Ringstad, Associate Planner

Gina Hortillosa, Public Works Director

III. APPROVAL OF MINUTES

Planning Commission Meeting of December 19, 2019

**MOTION: Commissioner Teschlog moved, seconded by Vice Chair Nolan, to approve the December 19, 2019 minutes as presented. The motion was approved unanimously.**

IV. PUBLIC HEARING

Proposed Amendments to Mill Creek Municipal Code Chapter 15.20

Chair Eisner officially opened the public hearing at 7:04 p.m. and turned the floor over to Senior Planner Schmidt for the staff presentation.

Senior Planner Christi Schmidt noted that the purpose of the public hearing is to consider proposed amendments to the FEMA Flood Damage Prevention Code, Chapter 15.20. She stated that the purpose of the hearing is to receive public testimony, allow the Planning Commission to deliberate, and to take action in the form of a recommendation to the City Council.

Ms. Schmidt officially entered the following into the record: Planning Commission Resolution 2020-167 with staff report and attachments, the staff PowerPoint presentation, and public testimony, if any is received. Beginning with some background, Ms. Schmidt explained that the Federal Emergency Management Agency (FEMA) has updated their Flood Insurance Rate Maps (FIRM) for Snohomish County. In addition, FEMA has made revisions to the National Flood Insurance Program (NFIP). The updated maps will become effective on June 19, 2020. If the City's regulations are not updated and compliant by that date, residents of the City who have insurance through NFIP will not be able to renew their policy.

Senior Planner Schmidt stated that DOE/FEMA conducted an audit of the City's existing code and provided recommended amendments, which are attached to the staff report in a

strikeout version, as well as a non-strikeout version for readability. She explained that while a majority of the proposed revisions are housekeeping in nature, staff and the City Attorney proposed more substantive revisions to the Variance section. Criteria have been added that must be met to qualify for eligibility for a Variance. In addition, the Appeals section has been made consistent with other sections of the Code. Ms. Schmidt reviewed the Maps, stating that the Maps have not changed in Mill Creek. There are no new flood zones and the boundaries of the flood plain have not changed.

Ms. Schmidt concluded her presentation by stating that staff is recommending that the Planning Commission adopt Resolution 2020-167, recommending that the City Council adopt the amendments as proposed.

As there was no public present to provide testimony, Chair Eisner closed the public testimony portion of the hearing at 7:18 p.m. and opened the floor for Commission deliberations.

Hearing no requests to comment, Chair Eisner called for a motion.

**MOTION: Vice Chair Nolan moved, seconded by Commissioner Berg, to adopt Planning Commission Resolution 2020-167 recommending that the City Council adopt the amendments to MCMC Chapter 15.20 as proposed. The motion was approved unanimously.**

VI. FOR THE GOOD OF THE ORDER

Planning Manager Tom Rogers thanked the Planning Commission for their willingness to meet remotely. He noted that at this time, staff does not anticipate any business coming before the Commission in the near future.

VII. ADJOURNMENT

**MOTION: Commissioner Teschlog moved, seconded by Vice Chair Nolan, to adjourn the meeting at 7:21 p.m. The motion was approved unanimously.**

Submitted by:

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Sherrie Ringstad, Associate Planner