

**CITY OF MILL CREEK
PLANNING COMMISSION MEETING MINUTES
November 15, 2018**

Draft

I. CALL TO ORDER:

Chair Eisner called the meeting to order at 7:02 p.m.

II. ROLL CALL:

Chair Stan Eisner
Vice Chair Matthew Nolan
Commissioner Steven Maloney
Commissioner Brian Hyatt (absent)
Commissioner Daniel Mills
Commissioner Jennifer Parker (absent)
Commissioner Dennis Teschlog (absent)

Staff:
Tom Rogers, Planning & Dev. Services Manager
Sherrie Ringstad, Associate Planner

III. APPROVAL OF MINUTES

Planning Commission Meeting of October 18, 2018

MOTION: Vice Chair Nolan moved, seconded by Commissioner Maloney, to approve the October 18, 2018 minutes as presented. The motion was approved unanimously.

IV. PUBLIC HEARING

Proposed Amendments to the Mill Creek Municipal Code (MCMC)

Associate Planner Ringstad noted that the proposed amendments being considered by the Planning Commission this evening are related to Code Enforcement. She explained that the responsibility for enforcing the land use code was transferred from the Community Services Officer in the Police Department to the Development Services Department. Since that time several issues have come up relating to portions of the MCMC that were not clear or hard to enforce. She officially entered into the record Planning Commission Resolution 2018-165 with the attached staff report, the staff PowerPoint and any public testimony received. Ms. Ringstad noted that the City Attorney has reviewed and approved the proposed amendments. The Commission received a presentation and thoroughly discussed the proposed amendments in study session last month and the Commission's suggestions have been incorporated into the Planning Commission's recommendation to the City Council. She asked if the Commission would like to hear the staff presentation again and the Commission declined.

Chair Eisner opened the public hearing at 7:05 p.m. No public was present, so Chair Eisner closed the public testimony portion of the hearing and opened the floor for Commission deliberation and/or a motion.

MOTION: Commissioner Mills moved, seconded by Commissioner Maloney, to adopt Resolution 2018-165 recommending approval to the City Council of the proposed Code

Enforcement amendments to the Mill Creek Municipal Code as contained in the staff report. The motion was approved unanimously.

V. WORK SESSION

Development Services Manager Tom Rogers mentioned that Code Amendments related to 5G Wireless Facilities will be on the Commission's work program in the coming months. He explained that staff recently viewed a PowerPoint on small cell wireless facilities prepared by Ogden, Murphy Wallace, the City's attorney's office. Elana Zana is the lead attorney on this issue and staff has been in communication with her. Mr. Rogers stated that the presentation contains an introduction to the topic that he believes will be beneficial for the Commission.

Following the presentation, the Commission briefly discussed the topic of small cell code amendments. Development Services Manager Rogers stated that there are a lot of issues to consider from the procedural process, to fees, to the aesthetic issues. He stated that we will need advice from the attorney, and our options will be limited by the FCC regulations.

VI. FOR THE GOOD OF THE ORDER

Associate Planner Ringstad asked the Commissioners to send her confirmation that they have completed the Short Course on Local Planning. She stated that she needs to track the training so she can give the Commissioners a reminder in four years when it is time to take a refresher. Ms. Ringstad said that she would send a reminder email with a link to the training just in case anyone still needs to take the training.

VII. ADJOURNMENT

MOTION: Chair Eisner adjourned the meeting with the consensus of the Commission at 8:05 p.m.

Submitted by:

Sherrie Ringstad, Associate Planner