

RESOLUTION NO. 2015 - 577

**A RESOLUTION OF THE CITY OF MILL CREEK, WASHINGTON, REPEALING CITY COUNCIL POLICY 97-04 AND AUTHORIZING THE CITY MANAGER TO ADOPT ADMINISTRATIVE PERSONNEL POLICIES THAT GOVERN USE OF THE CITY'S INFORMATION TECHNOLOGY.**

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WHEREAS, Mill Creek Municipal Code (MCMC) Chapter 1.24 establishes a process for the City to establish City Council Policies and Administrative Procedures;

WHEREAS, the process established in MCMC Chapter 1.24 is not an exclusive process for adoption of administrative policies;

WHEREAS, the City Council adopted information technology related administrative policies in City Council Policy 97-04, and such policies are now in need of updating;

WHEREAS, for efficiency purposes and to clarify the authority of the City Manager to oversee administrative personnel matters within the City, it is in the interest of the City to expressly delegate authority to the City Manager to adopt and implement administrative information technology policies that do not affect employee compensation, benefits, or the approved budget; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILL CREEK, WASHINGTON, THAT:

Section 1. The City Manager is authorized and directed to adopt and implement administrative policies that govern the conduct of City business using information technology and other uses of City information technology, so long as such policies do not affect employee compensation, benefits, or the approved budget.

Section 2. Upon the City Manager's adoption and implementation of replacement policies, City Council Policy 97-04 will be effectively repealed. Until such replacement policies are formally implemented, the policies within City Council Policy 97-004 will remain in place. This Resolution is effective immediately upon adoption.

Adopted this 24<sup>th</sup> day of March 2015 by a vote of 7 for, 0 against, and 0 abstaining.

APPROVED:

  
PAM PRUITT, MAYOR

ATTEST/AUTHENTICATED:

  
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KELLY M. O'HELIN, CITY CLERK

APPROVED AS TO FORM:

  
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SHANE MOLONEY, CITY ATTORNEY

FILED WITH THE CITY CLERK: 3/24/15  
PASSED BY THE CITY COUNCIL: 3/24/15  
PUBLISHED: n/a  
EFFECTIVE DATE: 3/24/15  
RESOLUTION NO.: 2015-527