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PMA:jt  
10/14/85

RESOLUTION NO. 85-35

A RESOLUTION OF THE CITY OF MILL CREEK,  
WASHINGTON, ESTABLISHING A SMALL WORKS ROSTER AS  
AUTHORIZED BY RCW 35A.40.210 AND 35.23.352.

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WHEREAS, the Washington legislature has established a dollar amount requiring the calling of bids for public works or improvements or purchases, and,

WHEREAS, the Washington legislature has established provisions regarding the use of a small works roster and awarding of contracts under a small works roster, and

WHEREAS, the City Council of the City of Mill Creek desires to impose guidelines for bids on public works, improvements, or purchases which are consistent with state law, now, therefore,

THE CITY COUNCIL OF THE CITY OF MILL CREEK, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. A small works roster is hereby established to be maintained by the City which shall consist of all contractors who have requested to be on the roster and who are properly licensed to work in the State of Washington.

Section 2. A small works roster and award of a contract thereunder may be used for public works contracts of up to \$100,000.

Section 3. Whenever work of an estimated cost of \$100,000 or less is done by contract and the City uses the small works roster, the City shall:

(a) invite proposals from all appropriate contractors on the roster,

(b) whenever possible invite at least one proposal from a minority or woman contractor who shall otherwise qualify, and

(c) include an estimate of the scope and nature of the work to be performed, materials and equipment to be furnished.

Section 4. When awarding a contract under the small works roster, the City shall award the contract to the contractor submitting the lowest responsible bid.

RESOLVED this 12<sup>th</sup> day of November, 1985.

APPROVED:

  
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MAYOR, SID HANSON

ATTEST/AUTHENTICATED:

  
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CITY CLERK, MICHELE SCHUTZ

FILED WITH THE CITY CLERK: October 29, 1985  
PASSED BY THE CITY COUNCIL: 11-12-85  
RESOLUTION NO. 85-35